



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: February 1, 2016

Board Meeting Date: February 23, 2016

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Permit Agreement with the State of California, acting by and through its Director of the Department of General Services ("State" or "Permittee" or "Contractor"), for a communication facility at the Pigeon Point Communication Site. (Permit No. 5244)

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board to execute a permit agreement with the State of California, acting by and through its Director of the Department of General Services, for the operation of a wireless communication facility at the Pigeon Point Communication Site, for use by the California Highway Patrol, at an initial monthly Base Permit Fee of \$947.93 for a term of five years, with two options to extend the term for an additional five years each.

BACKGROUND:

The County Information Services Department leases and operates a communication facility at Pigeon Point in Pescadero. The facility contains approximately 400 square feet of land and is improved with an antenna tower. The lease authorizes the County to sublease space to other agencies to offset operational costs. The California Highway Patrol (CHP) installed and has operated a wireless emergency communication facility at Pigeon Point since 1997 under a permit from the County. The permit expired in 2015, and CHP has continued to operate its facility and make payments on a month-to-month basis pursuant to the holdover provision of the permit. Under the terms of the existing permit, CHP currently pays the County \$570.43 per month.

DISCUSSION:

Real Property Services has drafted a Permit Agreement, under which CHP will pay to the County an initial monthly rent of \$947.93. The Permit is for an initial term of five years with two options to extend for an additional five years each.

County Counsel has reviewed and approved the Permit and Resolution as to form. The Network and Radio Supervisor concurs with this recommendation.

Approval of the permit contributes to the Shared Vision 2025 outcome of a Collaborative Community by providing the CHP with a strategically placed emergency communication facility while offsetting the costs of operating and maintaining the County's communication facility Pigeon Point.

FISCAL IMPACT:

The estimated \$11,375.16 annual revenue from the Permit rent will be deposited in the Information Services Department revenue account and will be used to offset the operation and maintenance costs of the Pigeon Point Communication Site.