



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: January 19, 2016
Board Meeting Date: February 23, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Acceptance of a donation to the San Mateo County Children's Fund

RECOMMENDATION:

Adopt a resolution authorizing the acceptance of a donation in an amount not to exceed \$5,000, to the San Mateo County Children's Fund.

BACKGROUND:

San Mateo County Children's Fund (CF) accepts cash and in-kind donations as well as raises funds for foster and low-income children in San Mateo County. CF serves more than 4,000 children annually providing essentials such as clothing, backpacks, school supplies, holiday gifts, computers and Halloween costumes.

Administrative costs to operate the CF are funded through the County of San Mateo. All services and goods provided to the children of San Mateo County through CF are based solely on private and community donations. One hundred percent (100%) of all donations go to children in need. Also, except for basic administration costs, the majority of the services provided are by volunteers. CF manages an average of 250 volunteers annually.

DISCUSSION:

CF aims to serve 4,500 children in FY 2015-16 and anticipates receiving services from up to 250 volunteers. The majority of donations received by CF are under \$2,500 per donor. All donations presented to CF are reviewed by the Director of the Human Services Agency to ensure that they are appropriate and in compliance with County Policy. Recently, CF has received a donation in excess of \$2,500. Per Administrative Memo-B3, all donations, gifts or bequests exceeding \$2,500 must be approved by the Board of Supervisors. CF is presenting a donation totaling \$5,000 for approval and acceptance as shown in the table below. Your Board's acceptance of this donation will allow CF to meet the needs of foster and low-income children in San Mateo County.

DONOR	AMOUNT
MK Pipelines	\$5,000

County Counsel has approved the Memo and Resolution as to form. Acceptance of this donation contributes to the Shared Vision 2025 of a prosperous community by allowing CF to provide services to meet the needs of foster and low-income children in San Mateo County and improve their well-being and quality of life.

FISCAL IMPACT:

In FY 2014-15, the CF accepted \$85,189 in cash donations of which 100% were used towards goods or services for foster and low-income children in San Mateo County. Annual administrative costs to operate the Children's Fund total approximately \$260,000 for one full-time coordinator, seasonal staffing, rental space, ancillary costs and agency overhead. Funding to operate the Children's Fund is net county cost and is included in the FY 2015-16 Adopted Budget.