



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 29, 2015
Board Meeting Date: September 1, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Agreement with Prins Williams Analytics, LLC for Research and Evaluation Services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Prins Williams Analytics, LLC to provide research and evaluation services for the term July 1, 2015 through June 30, 2016, in an amount not to exceed \$145,000.

BACKGROUND:

In September 2013, Behavioral Health and Recovery Services (BHRS) issued a Request for Proposals to select a provider of research and evaluation services. Prins, Williams & Associates, LLC (PWA) submitted a proposal and was selected to provide a portion of these services, along with another provider that submitted a proposal, American Institutes for Research.

PWA has provided research and evaluation services to BHRS since 1999.

DISCUSSION:

BHRS is contracting with PWA to provide research, analysis, and evaluation services. Federal and State programs require BHRS to submit evaluations and reports on program outcomes. These requirements have increased as a result of the Mental Health Services Act, which includes evaluation design, analysis, and reporting on new initiatives to improve access to underserved populations.

PWA also assists BHRS with the development and improvement of its performance monitoring databases, as well as the collection and analysis of Performance Outcome and Quality Improvement surveys.

This contract is late because BHRS, as a part of its due diligence for this agreement, needed to review the contractor's FY 14-15 units of service and costs, prior to finalizing this new contract for FY 15-16.

The agreement and resolution have been reviewed and approved by County Counsel as to form. This agreement is on the Continuing Resolution.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing research and evaluation services to evaluate the quality, utilization and need of mental health and co-occurring services for BHRS clients. BHRS provides a range of services to promote wellness and recovery and to support consumers remaining in the lowest possible level of care. The provision of research and evaluation services is a function needed to ensure the quality of BHRS services and identify gaps in either services or the populations served. It is anticipated that 100% of the data performance products provided by the contractor will be completed within a mutually agreed upon timeframe.

PERFORMANCE MEASURE(S):

Measure	FY 2014-15 Estimate	FY 2015-16 Projected
Percentage of data performance products provided within a mutually agreed upon timeframe	100% 10 Products	100% 10 Products

FISCAL IMPACT:

The term of the agreement is July 1, 2015 through June 30, 2016. The maximum obligation is \$145,000. Of this amount, the Substance Abuse and Mental Health Services Administration Mental Health Block Grant will fund \$22,468, Federal Financial Participation for Medi-Cal will fund \$60,320, and 1991 Realignment will fund \$62,212. There is no net county cost. Funds for these services have been included in the BHRS FY 2015-16 Recommended Budget. The payment provisions of this agreement are essentially the same as the previous year.