



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** July 2, 2015  
**Board Meeting Date:** September 1, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise Rogers, Chief, Health System  
Heather Forshey, Director, Environmental Health

**Subject:** Amendment to the Agreement with the City/County Association of Governments

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with the City/County Association of Governments for Environmental Health to provide public outreach services, extending the term through October 31, 2015, and increasing the amount by \$100,650 to an amount not to exceed \$1,552,471.

**BACKGROUND:**

The City/County Association of Governments (C/CAG) is the administrative and policy-making authority responsible for compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements issued by the State of California Regional Water Quality Control Board. The cities, towns and the County of San Mateo are all co-permittees under a single NPDES stormwater permit.

C/CAG funds the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) to comply with permit requirements. Since 1999, Environmental Health (EH) has received funds annually from C/CAG to conduct outreach to increase the public's understanding of stormwater-related water pollution issues.

On September 1, 2011, your Board approved an agreement with C/CAG for EH to provide public outreach services as per the NPDES permit requirements for the term July 1, 2011 through June 30, 2014, in an amount not to exceed \$1,075,839.

On October 8, 2013, your Board approved an amendment that extended the term of the agreement by six months to December 31, 2014 and increased the maximum amount by \$213,962 to \$1,289,801.

On December 9, 2014, your Board approved an amendment that extended the term of the agreement by six months to June 30, 2015 and increased the maximum amount by \$162,020 to \$1,451,821.

**DISCUSSION:**

With C/CAG funding, EH disseminates outreach materials regarding integrated pollution prevention, household hazardous waste, and used oil collection at local events (e.g. the County Fair) and schools. In addition, EH creates new brochures and manages a website and social media platforms to spread the message of water pollution prevention.

C/CAG issued a Request for Proposal (RFP) for outreach and related services. The start date for this new contract is expected on November 1, 2015. In order to bridge the gap between the end of our current contract and the start of the new contract, C/CAG wishes to extend the agreement from July 1, 2015 to October 31, 2015 and increase the maximum amount by \$100,650.

The County's Contract Compliance Committee has approved a waiver request to extend the agreement beyond the current term.

The amendment and resolution have been reviewed and approved by County Counsel as to form.

This agreement contributes to the Shared Vision 2025 outcome of an Environmentally Conscious Community by providing the necessary funds for outreach and education countywide regarding important environmental protection programs. It is anticipated that 4,400 volunteers will participate in FY 2015-16 Coastal Cleanup Day.

**PERFORMANCE MEASURE(S):**

Measure	FY 2014-15 Actual	FY 2015-16 Projected
Number of volunteers within San Mateo County	4,265	4,400

**FISCAL IMPACT:**

The term of this revised agreement is July 1, 2011 through October 31, 2015. The total amount of the agreement shall not exceed \$1,552,471. Funds in the amount of \$100,650 are included in the EH FY2015-16 Recommended Budget. Because the County is providing services under this agreement, there is no net county cost associated with this agreement.