



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: July 8, 2015

Board Meeting Date: September 1, 2015

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Greg Munks, Sheriff

Subject: Agreement with Kamran and Company, Inc. for the purchase and installation of Food Service Equipment

RECOMMENDATION:

Adopt a resolution authorizing the Sheriff or Sheriff's designee to execute an agreement with Kamran and Company, Inc. for the purchase and installation of Food Service Equipment for the Maple Street Correctional Center in an amount not to exceed \$458,878 and a term commencing September 1, 2015 to February 29, 2016.

BACKGROUND:

After acquiring the 4.85 acres of land in Redwood City on Maple Street at Blomquist Street and approving the scope and size of the jail project at that site, the Board approved contracts for jail design, engineering and construction management services. Construction is anticipated to be complete by the end of 2015 and a substantial amount of equipment identified as Furniture, Fixtures and Equipment (FF&E) must be ordered, delivered, and installed in a timely manner in order to operate the facility.

DISCUSSION:

Maple Street Correctional Center (MSCC) has been designed and is being constructed to include a very large kitchen capable of preparing three (3) meals per day for every inmate housed in San Mateo County correctional facilities. At current inmate populations, this means the preparation of approximately 2,400 meals per day or 16,800 meals per week. Should MCF and MSCC be filled to capacity, this number could grow to over 30,000 meals per week. The preparation of such large quantities of meals requires an investment in commercial grade food service equipment that can meet today's demand as well as future demand. This equipment must be well constructed, reliable, and durable and yet be safe and secure for inmates and staff.

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In July 2015, the Sheriff's Office, utilizing the service Public Purchase, an online service providing a depository of current and outstanding government contracts, issued an Invitation to Bid (ITB) for the purchase and installation of commercial grade food service equipment for MSCC. One firm returned a timely bid. After the bid was reviewed, the County's Selection Committee made the recommendation to award the contract to Kamran and Company, Inc. (Kamran) as the lowest responsible bid received for the work.

This agreement with (Kamran) will provide for the acquisition and installation of commercial grade food service equipment for MSCC. These products are industry proven and should provide years of use.

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 outcome of a Collaborative Community by ensuring a safe and cost effective MSCC facility.

FISCAL IMPACT:

The amount of this agreement is \$458,878. This amount is included in the approved project budget.

Exhibit A – RFP Process Matrix

Exhibit A

REQUEST FOR PROPOSAL PROCESS MATRIX

1.	General description of RFSOQ/RFP	Provide and install food service equipment
2.	List key evaluation criteria	Proposals were evaluated based on the following: 1. Completeness of response submission 2. Personnel experience and qualifications 3. Depth and quality of respondent's performance 4. Successful track record on similar projects 5. Lowest responsible bid
3.	Where RFSOQ advertised	Public Purchase web site: www.publicpurchase.com
4.	In addition to advertisement, list others to whom the RFP announcement was sent	None.
5.	Total number of RFSOQ's sent to prospective proposers	None directly
6.	Number of proposals received	ONE
7.	Who evaluated the proposals	Project Manager Sam Lin Tamara Clarke, HOK Matthew DeMartini, Jail Planning Bureau Tony Crapo – San Mateo County Purchasing
8.	In alphabetical order, names of RFSOQ proposers (or finalists, if applicable) and location	Kamran and Company, Inc. 411 East Montecito Street Santa Barbara, CA 93101