



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



DATE: July 29, 2015
BOARD MEETING DATE: September 1, 2015
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Jim Eggemeyer, Director, Office of Sustainability
SUBJECT: TDA Article 3 Grant Funds for *Bicycle Routes and Rules* project

RECOMMENDATION:

Adopt a resolution authorizing a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act Article 3 Pedestrian/Bicycle Funding in the amount of \$21,050 to the Office of Sustainability for the *Bicycle Routes and Rules* project

BACKGROUND:

The Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle grant funds are made available through State funds distributed by the Metropolitan Transportation Commission (MTC). The funds are allocated to counties on a formula basis. In San Mateo County, the City/County Association of Governments (C/CAG) receives the funds and oversees distribution of those funds to local jurisdictions through implementation of a competitive grant process.

On October 10, 2014, C/CAG issued a call for projects for the Fiscal Year 2015/2016 grant program. The San Mateo County Office of Sustainability submitted a grant application to C/CAG on January 12, 2015 for a bicycle safety education project called *Bicycle Routes and Rules* (BRR). The project was approved for funding and the project was included in the San Mateo County TDA Article 3 Program for Fiscal Year 2015/2016 approved by the C/CAG Board on May 14, 2015.

Eligibility for Transportation Development Act Article 3 (TDA3) funds is limited to jurisdictions with a Bicycle Advisory Committee (BAC) meeting the requirements set forth by SB 4108. Projects must be reviewed by the BAC in order to be eligible for TDA Article 3 grant funds. On January 27, 2015, the Board of Supervisors adopted Resolution No. 073601 designating the San Mateo County Parks Commission as the San Mateo County BAC.

DISCUSSION:

As noted above, the grant funds awarded will be used to fund the *Bicycle Routes and Rules* project, which includes three main elements:

1. Bicycle route map in on-line, mobile, and print formats
2. Bicycle traffic safety education materials available in multiple languages
3. Community outreach classes, guided rides, and evaluation

It is estimated that the project will begin in October, 2015. Tasks will be carried out concurrently according to the following estimated schedule:

Task 1: Development of bike map and mobile format: 10 months

Task 2: Production of bicycle education materials and translations: 3 months

Task 3: Implementation of on-going outreach, classes and events: 18 months

Tasks 1 and 2 may require additional time depending on the contractor procurement process. The project will be completed by 2017.

On August 6, 2015, the San Mateo County Parks Commission, convened as the San Mateo County BAC, approved a recommendation to your Board to approve a request to the MTC for the allocation of TDA Article 3 funds for the BRR project.

MTC requires that the governing body resolution requesting allocation of TDA Article 3 funds include "Findings" (see Attachment A) and "Project Application Form" (see Attachment B). These attachments document that San Mateo County complies with legal and eligibility requirements established for this funding program.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcomes of an environmentally conscious community by increasing the proportion of trips made by bicycling rather than by car. This project will help shift some daily trips from driving to cycling thereby reducing pollution and greenhouse gas emissions from automobiles. BRR also contributes to the Shared Vision 2025 outcome of a livable and healthy community by reducing injuries from traffic collisions and by increasing physical activity.

FISCAL IMPACT:

Approval of this resolution will result in a transfer of funds from MTC in the amount of \$21,050 to the San Mateo County Office of Sustainability. The local match amount of \$21,050 will be appropriated in the fiscal year 2015-2016 adopted budget as a September revision.

ATTACHMENTS

A: Findings

B: Project Application Form