



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Sheriff's Office



**Date:** November 18, 2014  
**Board Meeting Date:** January 27, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Sheriff Greg Munks

**Subject:** Amendment to the Agreement with RDL Construction

**RECOMMENDATION:**

Adopt a Resolution authorizing the Sheriff or Sheriff's designee to execute an amendment to the agreement with RDL Construction to provide support for the Jail Planning Bureau Project Director and Senior Project Manager for the Maple Street Correctional Center, increasing the amount by \$200,000 for a new not to exceed amount of \$300,000.

**BACKGROUND:**

In December 2010, the County acquired a 4.85 acre parcel of land located on Maple Street in Redwood City. In October 2011, the Board approved a jail project at the site. In May 2012, the Board approved contracts for jail design, engineering, and construction management. Following the demolition of existing buildings and site preparation, the Board approved various additional contracts related to the construction management, construction, and eventual operation of the jail.

**DISCUSSION:**

In May 2014, the Sheriff's Office entered into a professional services agreement with RDL Construction to provide support for the Jail Planning Bureau Project Director and Senior Project Manager for the Maple Street Correctional Center (MSCC). The agreement was a short term contract to provide needed services. The agreement was amended to extend the term to December 31, 2014. The total amount of the contract was such that Board approval was not required.

The performance of RDL Construction to date has been invaluable in ensuring that the best interests of the County are at the forefront of the construction process. The proposed amendment to the professional services agreement provides for continued assistance to the Project Director and Senior Project Manager. The scope of work

includes but is not limited to overseeing contractor coordination activities, change order review, and identifying value engineering (VE) opportunities for the period of January 2015 through March 2016.

County Counsel has reviewed and approved the Resolution and amendment as to form.

**FISCAL IMPACT:**

The amendment to the professional services agreement with RDL Construction increases the contract by \$200,000, for a new not to exceed amount of \$300,000. The total agreement amount of \$300,000 is included as part of the \$165M project budget. The County issued Lease Revenue Bonds in early 2014 to fund the Maple Street Correctional Center Project.