



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** December 12, 2014  
**Board Meeting Date:** January 27, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Oak Knoll Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Oak Knoll Sewer Maintenance District – Lands of Lopez

**RECOMMENDATION:**

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, adopt a resolution setting Tuesday, February 24, 2015 at 9:00 A.M. at your regularly scheduled Board meeting, as the time and place for a public hearing on the proposed annexation of the Lands of Lopez (24 Don Court, Redwood City, APN 058-040-130) to the Oak Knoll Sewer Maintenance District.

**BACKGROUND:**

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

The Agreement requires properties that are proposed to be served by the District to be annexed to the District, and also requires the City to approve said annexation into the District. The City adopted Resolution No. 15378 on November 17, 2014 (attached), consenting to the proposed annexation of this property. Section 4860 et seq. of the Health and Safety Code authorizes your Board to adopt a resolution setting the time and place for the hearing upon the question of annexation, and to conduct a hearing to determine whether the territory shall be annexed.

**DISCUSSION:**

Ann M. and Lonnie J. Lopez are the current owners of the property at 24 Don Court, which is also identified as Assessor's Parcel Number 058-040-130. They have requested that their property be annexed to the District in order to receive sewer service. Their existing septic system failed and they have received permission from the District to expedite a connection.

Sewage treatment capacity for the property will be from rights allocated to the City by the Silicon Valley Clean Water, owner of the treatment facilities serving the City and the area within the District. Department staff has determined that the property can be served through the facilities of the District, and is recommending that a public hearing be set for your regular meeting of February 24, 2015, at 9:00 A.M., to consider the proposed annexation.

The required notices will be posted and published subject to your Board adopting the proposed Resolution.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Healthy Community as it is a required step in the process to provide effective sanitary sewer service to a parcel in a suburban area that would otherwise use an “on-site” method to handle wastewater.

**FISCAL IMPACT:**

The property owner has paid or will pay all required fees for the parcel as follows:

• Annexation Processing Fee:	\$1,800
• District Connection Fee:	\$9,019
• Sewer Treatment Capacity Fee:	\$177
• Plan Review Fee:	\$300
• Sewer Inspection Permit Fee:	\$300
• State Board of Equalization’s Recording and Mapping Fee:	\$300
• Redwood City Wastewater Treatment and Sewer Facilities Fee:	\$550

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$990 for Fiscal Year 2014-2015. The property owner will construct and pay for the lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.

Attachment: City of Redwood City Resolution 15378