



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** December 11, 2014  
**Board Meeting Date:** January 27, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Fair Oaks Sewer Maintenance District – Lands of Bayer

**RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a resolution setting Tuesday, February 24, 2015 at 9:00 A.M. at your regularly scheduled Board meeting, as the time and place for a public hearing on the proposed annexation of the Lands of Bayer (931 High Road, Woodside, APN 069-150-660) to the Fair Oaks Sewer Maintenance District.

**BACKGROUND:**

The Fair Oaks Sewer Maintenance District (District) entered into an agreement (Agreement) with the Town of Woodside (Town) on April 2, 1968, for the provision of sewage transmission and disposal of wastewater collected through the District facilities for properties within the corporate limits of the Town and within the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District (Assessment District), once the properties are annexed to the District.

The Agreement requires properties within the Town that are proposed to be served by the District be annexed to the District, and also requires the Town to approve said annexations into the District. The Town executed Resolution No. 2014-6992 on June 24, 2014 (attached), consenting to the proposed annexation of this property. Section 5820 et seq. of the Streets and Highways Code authorizes your Board to adopt a resolution setting the time and place for the hearing upon the question of annexation, and to conduct a hearing to determine whether the territory shall be annexed.

**DISCUSSION:**

Monika F. Bayer is the current owner of the property within the Town at 931 High Road, which is also identified as Assessor's Parcel Number 069-150-660.

Ms. Bayer has requested that her property be annexed to the District in order to receive sewer service. Her existing septic system failed and she has received permission from the District to expedite a connection.

The District is able to provide sewer service to the property as it is one of the properties within the Assessment District that was allocated a portion of the District's sewage treatment capacity. Public Works staff has also determined that the property can be served through the facilities of the District, and is recommending that a public hearing be set for your Board's regular meeting of February 24, 2015 at 9:00 A.M. to consider the proposed annexation.

The required notices will be posted and published subject to your Board adopting the proposed Resolution.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Healthy Community by continuing to provide effective sanitary sewer service to a parcel in a suburban area that would otherwise use an "on-site" method to handle wastewater.

**FISCAL IMPACT:**

All required fees for the parcel have been paid or will be paid as follows:

- |  |         |
|--|---------|
| • Annexation Processing Fee:                               | \$1,800 |
| • District Connection Fee:                                 | \$4,187 |
| • Plan Review Fee:   | \$300   |
| • Sewer Inspection Permit Fee:                             | \$300   |
| • State Board of Equalization's Recording and Mapping Fee: | \$350   |

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$560 for Fiscal Year 2014-2015. The property owners have constructed and paid for the sewer lateral that was necessary to bring sewer service to this property.

There is no impact to the General Fund

Attachment: Town of Woodside Resolution No. 2014-6992

RESOLUTION NO. 2014 - 6992

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WOODSIDE  
CONSENTING TO THE ANNEXATION OF LAND TO THE FAIR OAKS SEWER  
MAINTENANCE DISTRICT FOR 931 HIGH ROAD

WHEREAS, the Fair Oaks Sewer Maintenance District has requested that the Town of Woodside consent to the annexation of the hereinafter described property to the Fair Oaks Sewer Maintenance District; and

WHEREAS, said property is within the boundaries of the Redwood Creek Trunk Sewer Assessment District; and

WHEREAS, this Council finds that such annexation would be in the best interest of the Town and of the Fair Oaks Sewer Maintenance District, according to the agreement between the two agencies, dated April 2, 1968; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WOODSIDE that the Town of Woodside hereby consents to the annexation of all of that certain real property situated in the Town of Woodside, County of San Mateo, State of California, identified as Assessor's Parcel Number 069-150-660 to the Fair Oaks Sewer Maintenance District.

\* \* \* \* \*

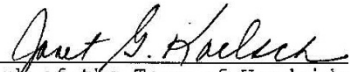
PASSED AND ADOPTED by the Town Council of the Town of Woodside, June 24, 2014, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Gordon, Mason,  
Romines, Shanahan, Tanner, Mayor Burow  
NOES, Councilmembers: None  
ABSENT, Councilmembers: Kasten  
ABSTAIN, Councilmembers: None



Mayor of the Town of Woodside

ATTEST:

  
Clerk of the Town of Woodside  
931 High Road Sewer Annexation

I hereby certify that the above is  
a true copy  
of Resolution 2014-6992  
Date July 7, 2014  
Town Clerk  
By Janet G. Kaelin