



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** August 4, 2014  
**Board Meeting Date:** September 9, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** San Mateo Medical Center Regulatory Compliance Boiler Burner Retrofit

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with San Jose Boiler Works to provide regulatory compliance boiler retrofit services at San Mateo Medical Center, for the term of September 9, 2014 through June 30, 2015, in an amount not to exceed \$159,767.50.

**BACKGROUND:**

The Bay Area Air Quality Management District (BAAQMD) adopted regulations in 2008 intended to reduce emissions of nitrogen oxides (NOx) from natural gas-fired boilers, steam generators and process heaters. The Department of Public Works (Department) staff determined two water heating boilers at the SMMC central plant must be retrofitted for compliance with BAAQMD regulations.

**DISCUSSION:**

Department staff completed a formal Request for Proposals (RFP) process and selected San Jose Boiler Works to provide regulatory compliance retrofit services. The RFP matrix summarizing the process is attached.

The Department also requests that your Board authorize the Director of Public Works or his designee to execute subsequent amendments which do not exceed an aggregate of \$25,000.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other provisions that are required by County ordinance and administrative memoranda, including but not limited to, insurance, hold harmless, non-discrimination and equal benefits.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

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Approval of this Agreement contributes to the Shared Vision 2025 goal of environmental stewardship of natural resources by reducing our carbon emissions and using energy more efficiently.

**FISCAL IMPACT:**

The term of this Agreement is September 9, 2014 through June 30, 2015. The estimated retrofit cost for this project is \$159,767.50. Funds for this agreement are included in the DPW FY 2014-15 Approved Capital Projects Fund.

Attachment: RFP Matrix

## Request for Proposals – Matrix

|          |   |   |
|----------|---|---|
| <b>1</b> | Where was the RFP advertised?   | Daily Journal<br>Department of Public Works Website   |
| <b>2</b> | In addition to any advertisement, list others to whom the RFP announcement was sent:                  | Bay City Boiler & Engineering Co., Inc.<br>R.F. MacDonald Co.<br>San Jose Boiler Works Inc.   |
| <b>3</b> | State the total number of RFP's sent to prospective proposers:  | 3   |
| <b>4</b> | How many proposals did you receive?   | 3   |
| <b>5</b> | List in alphabetical order the names of the proposers (or finalists, if applicable) and the location: | Bay City Boiler & Engineering Co., Inc., Hayward, CA<br>R.F. MacDonald Co., Hayward, CA<br>San Jose Boiler Works Inc., San Jose, CA |