

**SECOND AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO**

THIS SECOND AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and **URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO.**, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for the purpose of providing prevention and early intervention services for at-risk youth for the term of July 1, 2011 through June 30, 2014, in an amount not to exceed \$504,347; and

WHEREAS, the parties wish to amend the Agreement to extend the term of the contract through June 30, 2015 and increase the amount by \$189,130 to an amount not to exceed \$693,477.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Term and Termination is amended to read as follows:  
Subject to compliance with all terms and conditions, the term of this Agreement shall be from **July 1, 2011, through June 30, 2015.**
2. Amendment Exhibit A1 (Scope of Work) is replaced with Revised Exhibit A2 (rev. 07/01/2014)
3. Amendment Exhibit B1 (Payment Schedule) is replaced with Revised Exhibit B2 (rev. 07/01/2014)
4. Amendment Exhibit C1 (Program Monitoring) is replaced with Revised Exhibit C2 (rev. 07/01/2014)
5. **All other terms and conditions of the agreement dated December 13, 2011 between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
President, Board of Supervisors, San Mateo  
County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

URBAN SERVICES c/o YMCA San Francisco

  
Contractor's Signature *Linda Griffith, VP*

Date: 7/10/14

**URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO  
SERVICES**

**JULY 1, 2011 – JUNE 30, 2015**

In consideration of the payments set forth in Exhibit "B2", Contractor shall provide the following services:

The Youth Service Bureaus of the **URBAN SERVICES** YMCA shall provide an on-campus violence prevention program, School Safety Advocates (SSA), in six (6) San Mateo County Middle schools: Abbott and Bayside Middle School in San Mateo, Parkside in San Bruno, Parkway Heights, Alta Loma and Westborough in South San Francisco. Full-time SSA staff will work in tandem with school personnel to create safe environments on campuses by intervening to stop fights, mediating conflicts through restorative justice techniques, and preempting any potential bullying, self-harm, and suicide. Delivery of the program includes the cost of staff, materials, and research.

1. Contractor will serve 430 moderate risk youth and 200 unduplicated parents from Abbott, Bayside, Parkside, Parkway Heights, Alta Loma and Westborough per year.
2. Three (3) On-campus School Safety Advocates will provide assessments, case management, referrals, counseling, classroom workshops and mediations, 30 hours a week for 40 weeks for a total of 3600 hours of service per year.
3. Three (3) Counselors will provide one (1) hour of direct service of individual, family and group counseling, 6 (six) hours a week, for 38 weeks for a total of 684 hours of service per year.
4. Two (2) Clinical Case Manager for out of school time (summer, breaks, home visits, etc.) will provide direct service of 15 (fifteen) hours a week for 9 (nine) weeks a year for a total of 270 hours of service per year.
5. Nine (9) Mentor match visits, two (2) hour long visits, one (1) time a week for 48 weeks for a total of 864 hours a service a year.

**EXHIBIT B2****URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO  
PAYMENTS AND RATES**

In consideration of the services provided by Contractor in Exhibit "A2," County shall pay Contractor based on the following fee schedule:

- A. Contractor shall be paid for actual services provided up to a maximum annual amount of **SIX HUNDRED NINETY THREE THOUSAND FOUR HUNDRED SEVENTY SEVEN DOLLARS (\$693,477)**.
- B. The maximum amount of the annual payment shall be **ONE HUNDRED EIGHTY-NINE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$189,130)** for FY 2014-15.
- C. Payments shall be made according to the following schedule:

<b>Service</b>	<b>Hours/ Year</b>	<b>Rate/Hour</b>	<b>Total Amount/ Year</b>
On-campus School Safety Advocates Parkside and Abbott	1,200	\$33.36	<b>FY 11-12</b> \$40,036
	1,200	\$40.35	<b>FY 12-13</b> \$48,420
	1,200	\$40.35	<b>FY 13-14</b> \$48,420
	1,200	\$40.35	<b>FY 14-15</b> \$48,420
On-campus School Safety Advocates Westborough and Parkway	1,200	\$33.36	<b>FY 11-12</b> \$40,031
	1,200	\$40.35	<b>FY 12-13</b> \$48,420
	1,200	\$40.35	<b>FY 13-14</b> \$48,420
	1,200	\$40.35	<b>FY 14-15</b> \$48,420
On-campus School Safety Advocates Alta Loma and Bayside	-	-	<b>FY 11-12</b> -
	1,200	\$37.71	<b>FY 12-13</b> \$45,252
	1,200	\$37.71	<b>FY 13-14</b> \$45,252
	1,200	\$37.71	<b>FY 14-15</b> \$45,252
Counseling (Five – 5)	912	\$23.24	<b>FY 11-12</b> \$21,199
	684	\$23.97	<b>FY 12-13</b>

			\$16,396
	684	\$23.97	<b>FY 13-14</b> \$16,396
	684	\$23.97	<b>FY 14-15</b> \$16,396
SSA Clinical Case Management - A	140	\$33.36	<b>FY 11-12</b> \$4,671
	135	\$40.35	<b>FY 12-13</b> \$5,447
	135	\$40.35	<b>FY 13-14</b> \$5,447
	135	\$40.35	<b>FY 14-15</b> \$5,447
SSA Clinical Case Management - B	--	--	<b>FY 11-12</b> --
	135	\$40.35	<b>FY 12-13</b> \$5,447
	135	\$40.35	<b>FY 13-14</b> \$5,447
	135	\$40.35	<b>FY 14-15</b> \$5,447
Mentor Matches	960	\$14.24	<b>FY 11-12</b> \$13,674
	864	\$14.97	<b>FY 12-13</b> \$12,934
	864	\$14.97	<b>FY 13-14</b> \$12,934
	864	\$14.97	<b>FY 14-15</b> \$12,934
Food, Office Supplies, Materials			<b>FY 11-12</b> \$1,173
			<b>FY 12-13</b> \$1,500
			<b>FY 13-14</b> \$1,500
			<b>FY 14-15</b> \$1,500
Food, Incentives for Youth Participation			<b>FY 11-12</b> \$500
			<b>FY 12-13</b> \$508
			<b>FY 13-14</b> \$508
			<b>FY 14-15</b> \$508

Data Collection			<b>FY 11-12</b> \$4,803
			<b>FY 12-13</b> \$4,803
			<b>FY 13-14</b> \$4,803
			<b>FY 14-15</b> \$4,803
<b>Annual Subtotal 2011-2013</b>	<b>4,412</b>	<b>--</b>	<b>\$126,087</b>
<b>Annual Subtotal 2012-2013</b>	<b>5,418</b>	<b>--</b>	<b>\$189,130</b>
<b>Annual Subtotal 2013-2014</b>	<b>5,418</b>	<b>--</b>	<b>\$189,130</b>
<b>Annual Subtotal 2014-2015</b>	<b>5,418</b>	<b>--</b>	<b>\$189,130</b>
<b>TOTAL</b>			<b>\$693,477</b>

- D. Contractor shall notify County of changes in the number of hours or type of services, in writing, in advance. Such changes shall be approved by the Chief Probation Officer or his designee. Contractor shall not be paid for services delivered in excess of those in the schedule above. Notwithstanding, the amount of the contract for the contract term shall not exceed **SIX HUNDRED NINETY THREE THOUSAND FOUR HUNDRED SEVENTY SEVEN DOLLARS (\$693,477)**.
- E. Payment shall be made upon receipt of Contractor's quarterly invoice for actual services delivered and approved by the Chief Probation Officer or his designee within thirty (30) working days. All invoices should provide supporting documentation of units of services delivered as well as any receipts for any direct costs purchased for the program. County shall have the right to withhold payment if it determines that the quantity and quality of work performed is unacceptable.
- F. Contractor shall email invoices and activity reports to Noelle Vergara, Management Analyst at [nvergara@smcgov.org](mailto:nvergara@smcgov.org) and Sio Hung (Fanny) Ung, Fiscal Office Specialist at [sung@smcgov.org](mailto:sung@smcgov.org). Emailed invoices and activity reports need not be signed. Contractor shall also mail original, signed, hard copies of invoices and activity reports to: Noelle Vergara, Management Analyst, San Mateo County Probation Department, 222 Paul Scannell Drive, San Mateo, CA 94402.

- G. Contractor shall submit invoices and activity reports according to the schedule below:

<b>Service Period</b>	<b>Invoice Due Date</b>	<b>Report Content</b>
July 1, 2011 – September 30, 2011	October 15, 2011	Services delivered
October 1, 2011 – December 31, 2011	January 15, 2012	Services delivered
January 1, 2012 – March 31, 2012	April 15, 2012	Services delivered
April 1, 2012 – June 30, 2012	July 5, 2012	Services delivered
July 1, 2011– June 30, 2012	July 31, 2012	Services delivered and program outcomes
July 1, 2012 – September 30, 2012	October 15, 2012	Services delivered
October 1, 2012 – December 31, 2012	January 15, 2013	Services delivered
January 1, 2013 – March 31, 2013	April 15, 2013	Services delivered
April 1, 2013 – June 30, 2013	July 5, 2013	Services delivered
July 1, 2012 – June 30, 2013	July 31, 2013	Services delivered and program outcomes
July 1, 2013 – September 30, 2013	October 15, 2013	Services delivered
October 1, 2013 – December 31, 2013	January 15, 2014	Services delivered
January 1, 2014 – March 31, 2014	April 15, 2014	Services delivered
April 1, 2014 – June 30, 2014	July 5, 2014	Services delivered
July 1, 2013 – June 30, 2014	July 31, 2014	Services delivered and program outcomes
July 1, 2014 – September 30, 2014	October 15, 2014	Services delivered
October 1, 2014 – December 31, 2014	January 15, 2015	Services delivered
January 1, 2015 – March 31, 2015	April 15, 2015	Services delivered
April 1, 2015 – June 30, 2015	July 5, 2015	Services delivered and program outcomes

- H. Payment for services provided is contingent upon the availability of County, State, or Federal funds. In the event the State or the Federal government does not appropriate the necessary funds as part of either or both of their budgets, the County shall not be liable for any payment whatsoever.

**EXHIBIT C2**

**URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO  
PROGRAM MONITORING**

Contractor agrees to participate in the San Mateo County Juvenile Justice Coordinating Council (JJCC) evaluation subcommittee and to provide both the County and the County's Evaluation Services Contractor with individual-level data on mandated and agreed-to performance measures as needed and at least twice per year.

Contractor shall provide a quarterly invoice that includes supporting documentation of actual units of services delivered by specific program service and supporting expenditure documentation using the form attached and printed on the Contractor's letterhead. Contractor will also submit a quarterly narrative of highlights of and challenges to the programming. Contractor shall provide an annual performance outcome report using the form attached and printed on the Contractor's letterhead.

Contractor shall demonstrate the following outcomes:

1. Short-term Outcome 1: Increased engagement/connection to school
2. Short-term Outcome 2: Increased developmental assets
3. Long-term Outcome 1: Improved educational outcomes
4. Long-term Outcome 2: Decreased gang involvement
5. Long-term Outcome 3: Decreased alcohol and drug use
6. Long-term Outcome 4: Decreased involvement with the Juvenile Justice System

<b>Performance Measure</b>	<b>Youth Participating in Program</b>			
	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Projected</b>	<b>FY 14-15 Projected</b>
Youth will report a greater engagement/connection to school as a result of participating in the program.	80%	80%	80%	80%
Youth report an increase in developmental assets as a result of participating in the program.	80%	80%	80%	80%
Youth report an improvement in their educational outcomes as a result of participating in the program.	70%	70%	70%	70%



Performance Measure (continued)	Youth Participating in Program			
	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Projected	FY 14-15 Projected
Identified youth will participate in gang prevention activities (i.e. Jericho Project)	60%	60%	60%	60%
Identified youth will participate in alcohol and drug prevention groups and report a decrease in substance use as a result of participating in the program.	50%	50%	50%	50%
Decrease involvement with Juvenile Justice System as a result of participating in the program.	80%	80%	80%	80%