



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** March 21, 2014  
**Board Meeting Date:** April 22, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Director of Public Works  
**Subject:** Agreement with the Hiller Aviation Museum

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with the Hiller Aviation Museum which allows Hiller to conduct the Biggest Little Air Show Event on Saturday, May 3, 2014 at the San Carlos Airport.

**BACKGROUND:**

Your Board has authorized similar agreements with the Hiller Aviation Museum (Hiller) to conduct special events at the San Carlos Airport (Airport) that are outside the scope of its regular lease and operating agreement with the County. Hiller is proposing an event called "The Biggest Little Air Show" (Event). The Event will feature a Federal Aviation Administration approved aerial performance and radio controlled airplane demonstration. The list of activities for the Event is included as Attachment "A".

**DISCUSSION:**

Section 25536 of the Government Code provides that a board of supervisors, by 4/5ths vote, may enter into concession agreements to allow activities on County airport property. We are recommending that your Board approve the Event as:

The proposed agreement requires Hiller to:

Provide sufficient staffing to coordinate parking, security and the general policing of the area to be used; and

Provide insurance coverage for the Event that meets the requirements of the County Risk Manager; and

Comply with County policies for the sale of alcohol, waste diversion and recycling and the use of disposable food service ware during the Event.

The Airport will be closed for one hour for the aerial performance and radio controlled airplane demonstration portions of the Event. The agreement requires Hiller to comply with all requirements of the Federal Aviation Administration (FAA) related to their Event.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing an educational opportunity for the general public and a funding opportunity for Hiller.

**FISCAL IMPACT:**

The Airport will receive \$1.02 per ticket and two percent (2%) of Hiller's gross proceeds for the Event based on the standard requirements of Hiller's operating agreement with the County. Although additional Airport staffing is not expected, Hiller has agreed to reimburse the County for staffing and overtime expenses related to the Event should the County be required to assist Hiller manage the Event.

There is no impact to the General Fund. The Airport Enterprise Fund expects to receive an additional \$2,000.00 from the Event.

## **Attachment “A”**

List of Event Activities for the 2014 Biggest Little Air Show Event at the San Carlos Airport

1. Aerial Demonstration by Air Show Performer Carl Liepold, flying his Russian Yak-55 Aircraft (with Federal Aviation Administration approval and oversight)
2. Radio Controlled Airplane Demonstration
3. The sale of food and drinks by area food trucks and on site vendors