



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: March 17, 2014
Board Meeting Date: April 22, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Amendment to the Agreement with the California State Association of Counties

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with the California State Association of Counties to continue to provide management services for the oversight of the Welfare Clients Data Systems Management, extending the term through June 30, 2015, increasing the amount by \$125,274 to \$363,314.

BACKGROUND:

California State Association of Counties (CSAC) has provided management services for the oversight of Welfare Clients Data Systems Management (WCDS), a consortium of 18 counties, since July 1, 1999, when the system was first introduced. During that period the WCDS Consortium considered it beneficial to utilize the services of an independent Welfare Case Data System Manager due to the complexity of business needs of the eighteen member counties. Utilizing an independent provider ensures effectiveness and efficiencies across counties. WCDS is the automated system for the qualification, control and distribution of welfare assistance.

DISCUSSION:

This Agreement will allow CSAC to continue to provide management services for the oversight of WCDS for FY 2014-15. CSAC is a sole-source provider recommended by the state, and has been working under the direction of the WCDS Consortium since the system's implementation.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreement and Resolution as to form, the Contractor meets the insurance

certification requirements, and ISD have review and approved the Special Services Review Form.

Approval of the amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by ensuring effectiveness and efficiencies in the County's Welfare Department activities. It is anticipated that the Contractor will resolve issues to ensure 100% compliance with the HP/Consortium Services Level Agreement (SLA).

PERFORMANCE MEASURE(S):

| Measure | FY 2013-14 Projected | FY 2014-15 Projected |
|--|-----------------------------|-----------------------------|
| Evaluate and propose at least two opportunities for cost savings and/or system improvement for review. | 2 | 2 |
| Ensure compliance with HP/Consortium SLA terms. | 100% | 100% |

FISCAL IMPACT:

The term of this Agreement is being extended through June 30, 2015. The amendment adds \$125,274 for a total obligation of \$363,314, there is no increase to the annual amount. The Agreement is funded through the CalWIN Allocation using state and federal welfare administration sources which provide a reimbursement of 95% or \$107,128. The remaining 5% or \$5,638 is Net County Cost. Funding for the Agreement is included in the FY 2013-14 Adopted Budget and will be included in the FY 2014-15 Recommended Budget.