



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: December 21, 2012
Board Meeting Date: January 29, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Beverly Beasley Johnson, JD, Director, Human Services Agency

Subject: Agreement with Unity Care Group, Inc.

RECOMMENDATION:

Adopt a Resolution authorizing an Agreement with Unity Care Group, Inc. for the Independent Living Skills Program for the term of January 1, 2013 through June 30, 2015 in the amount of \$335,000.

BACKGROUND:

The Independent Living Skills Program (ILP) was authorized by the Foster Care Independence Act of 1999 (Public Law 106-169). The ILP provides training, services and programs to assist current and former foster youth achieve self-sufficiency prior to and after leaving the foster care system. Since September of 2004, San Mateo County Community College District has been providing ILP training courses at their Community College campuses. The ILP program offers training to foster youth ages 14-19 on critical skills that are essential for them to successfully transition to adulthood.

On July 23, 2012, the Human Services Agency (HSA) conducted a Request for Proposal (RFP) for ILP services and received four proposals (see Attachment A).

DISCUSSION:

Unity Care Group, Inc. was selected to offer ILP services to improve students' capacity to successfully transition out of foster care by providing education, employment and life skills training for foster youth. The ILP classes will focus on educational/vocational training, college placement and financial aid, social skills, financial skills and money management, computer training, and health/nutrition issues. Separate classes will be offered for freshmen, sophomores, juniors, seniors to ensure classes are appropriately targeted for each age group.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County

ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreement and Resolution as to form and the Contractor meet insurance certification requirements.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by ensuring that foster youth obtain life skills that are essential for successful transition to adulthood. The skills that foster youth gain will greatly contribute towards helping them achieve greater independence and a better quality of life. It is anticipated that 260 foster youth will attend ILP classes and 84% of the youth will graduate in Fiscal Year 2012-13 with an increase in future Fiscal Years. Of those graduating, it is anticipated that 50% will attend a four year university or college.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Projected	FY 2013-14 Projected	FY 2014-15 Projected
Percentage of foster youth that graduated from ILP classes	84%	90%	95%
Percentage of foster youth attending a university or community college after graduating from ILP	50%	55 %	60 %

FISCAL IMPACT:

The term of this Agreement is January 1, 2013 through June 30, 2015. The total amount of the Agreement is \$335,000, of which 70% (\$234,500) is funded through State Realignment and 30% (\$100,500) is Net County Cost. The Agreement has allocated \$80,000 in Year One (January 2013 to June 30, 2013), \$125,950 in Year Two (July 2013 – June 2014) and \$129,050 in Year Three (July 2013 – June 2015). This appropriation has been included in the FY 2012-13 Adopted Budget and will be included in the FY 2013-14 and FY 2014-15 Recommended Budgets.

REQUEST FOR PROPOSAL PROCESS MATRIX

JULY 2012

1.	General description of RFP	RFP to solicit providers to offer Experiential Independent Living Skills courses to ILP youth, ranging from High School Freshmen to Seniors.
2.	List key evaluation criteria	Evaluation criteria included agency qualifications; ability to serve identified population, project description, evidence of collaboration, agency capacity, and cost effectiveness of the program and budget.
3.	Where advertised	San Mateo Daily Journal (North and South)
4.	In addition to any advertisement, list others to whom the RFP announcement was sent	RFP Distribution mailing list comprised of 138 providers.
5.	Total number of RFP's sent to prospective proposers	Five
6.	Number of proposals received	Four
7.	Who evaluated the proposals	1. Pravin Patel, Program Manager 2. Gene Ketchen, ILP supervisor 3. Deborah Pomery, Human Services Analyst
8.	In alphabetical order, names of proposers (or finalists, if applicable) and location	1. Peninsula Conflict Resolution Center 2. StarVista 3. Unity Care Group, Inc. 4. Walden School