

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

**\* \* \* \* \***

**RESOLUTION WAVING THE REQUEST FOR PROPOSALS PROCESS AND  
AUTHORIZING AN AGREEMENT WITH REVQ - A COLUMBIA ULTIMATE  
COMPANY TO PROVIDE BILL/INVOICE PRINTING AND MAILING OF COLLECTION  
NOTICES FOR THE TERM OF MARCH 1, 2013 THROUGH FEBRUARY 29, 2016, IN  
AN AMOUNT NOT TO EXCEED \$750,000**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposals process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

**WHEREAS**, it is in the County's best interest to waive the RFP process due to the fact that the Immedia Software is a feature of the RevQ proprietary collection software that is used by the County's Revenue Services Division. The use of this feature has shown that it is more cost-effective and efficient to utilize this vendor for these mailing services and uses the ability to transmit data electronically between the County's database and the vendor's mailing system. The integration of this feature with our existing collection software allows Revenue Services to maintain a history of all outgoing correspondence ; and

**WHEREAS**, this Board has determined that it is in the best interest of the

County to waive the Request for Proposals process; and

**WHEREAS**, the Agreement with RevQ will provide bill/invoice printing and mailing services for accounts identified by the County. RevQ will also provide an in-house technical service department which is available 8:00 AM to 5:00 PM, Monday through Friday, with turnaround times that must be 24 hours or less. ; and

**WHEREAS**, the term of the Agreement is March 1, 2013 through February 29 2016 in an amount not to exceed \$750,000; and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Request for Proposals process is hereby waived.

**BE IT FURTHER RESOLVED** that the President of this Board of Supervisors is hereby authorized to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

\* \* \* \* \*