



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



DATE: May 31, 2012
BOARD MEETING DATE: June 19, 2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Beverly Beasley Johnson, J.D., Director, Human Services Agency

SUBJECT: Amendment to the Agreement with Samaritan House for Provision of Services for Community Service Block Grant

RECOMMENDATION:

Adopt a Resolution authorizing:

- A. The President of the Board to execute an Amendment to the Agreement with Samaritan House to continue to act as the Services Coordinator for the Community Service Block Grant (CSBG) administration and to collaborate with the Core Services Agencies to provide CSBG Safety Net Services, extending the term to January 1, 2012 through March 29, 2013, increasing the amount by \$317,076 to \$736,290; and
- B. The Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

BACKGROUND:

The CSBG program provides grants to local governments and nonprofit agencies to assist eligible low-income households in attaining the skills, knowledge and motivation necessary to achieve self-sufficiency. Additionally, the grants provide for a variety of antipoverty services, such as housing assistance, utility assistance, and other emergency needs, that assist low-income households at risk of becoming homeless.

DISCUSSION:

The Human Services Agency received additional 2012 funding in the amount of \$317,076 from CSBG Funds. This Amendment adds the additional funding to the Agreement, extends the term by three months and allows Samaritan House to provide assistance to more residents of San Mateo County. Samaritan House will continue to act as the Service Coordinator for CSBG. These services include required reporting, administering funds and collaborating with other Core Services Agencies who will be providing authorized CSBG Services (food, clothing, transportation, shelter, housing assistance, utility payment

assistance, car repair assistance and referral services). Services will continue to be provided for the most vulnerable population of San Mateo County who need immediate support to stabilize their living situations.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreement and Resolution as to form and the Contractor meets insurance certification requirements.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing Emergency Assistance for up to 798 residents of San Mateo County's vulnerable population including senior citizens and disabled clients. It is anticipated that 52% of those 798 will remain or increase self-sufficiency.

Performance Measure(s):

| Measure | *FY 2012-13 Target |
|--|-------------------------------|
| Number of participants to receive Emergency Assistance (food, utility payments, rental and mortgage assistance, car repair assistance, shelter, transportation, referral services, and clothing) | 798 |
| Percent of participants receiving rental or mortgage assistance that remain or increase self-sufficiency for 3 months or longer. | 52% |

*Services under the CSBG grant are measured by calendar year.

FISCAL IMPACT:

The term of the Agreement will be extended by three months to January 1, 2012 through March 29, 2013. This Amendment adds \$317,076 for a total obligation of \$736,290; which is funded through the State Department of Community Services and Development (CSD). Funding is included in the FY 2012-13 Recommended Budget. There is no Net County Cost.