



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Department of Public Works



Date: May 31, 2012
Board Meeting Date: June 19, 2012
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Setting a Public Hearing to Adopt the Garbage and Recyclables Collection Service Charges Report in County Service Area No. 8 (North Fair Oaks Area)

RECOMMENDATION:

Acting as the Governing Board of County Service Area No. 8, adopt a Resolution at your regularly scheduled Board meeting setting July 24, 2012 at 9:15 a.m. as the time and place for a public hearing on the filing of the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for FY 2012-13.

BACKGROUND:

On October 20, 2009, your Board adopted Resolution No. 070423 which approved a new franchise agreement with Recology San Mateo County (Recology) to provide services for the collection of recyclable materials, organic materials, and solid waste in County Service Area No. 8 (CSA-8), and the remainder of the unincorporated South Bayside Waste Management Authority Service Area (Burlingame to Menlo Park) for a term of January 1, 2011 through December 31, 2020.

On February 15, 2011, acting as the Governing Board of CSA-8, your Board adopted the garbage and recyclables collection rates, effective March 1, 2011.

On July 26, 2011, your Board adopted the FY 2011-12 "Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8" calculated based on the adopted rates.

DISCUSSION:

The County generates the revenue to pay the contractor for service to residential dwellings in CSA-8 by charging fees based on pick-up units for each affected parcel that meets the criteria outlined in County Ordinance Code 4.04.220. These fees are defined

and adopted each fiscal year in the Garbage and Recyclables Collection Service Charges Report (Charges Report) for County Service Area No. 8 and placed on the tax roll. The commercial and industrial properties that do not have the charges placed on the County tax roll are billed directly by the contractor pursuant to the franchise agreement.

The County Ordinance Code requires your Board to hold a public hearing to consider public testimony prior to adopting the Charges Report based on the rates adopted by your Board. The recommended action, adopting a Resolution setting the time and place for the public hearing, is the first step in the process and is procedural. After the close of the public hearing, the Board may adopt the individual charges as presented, or revise, change, reduce or modify any charge in the Charges Report.

Adoption of the Charges Report for FY 2012-13 and its filing with the Clerk of the Board will result in the user charges contained therein being placed on the tax roll. These charges will appear on the FY 2012-13 tax bill of each affected property and will be collected in the same manner as the property taxes. The South Bayside Waste Management Authority Rate Report for 2012 indicated that the current rates in CSA-8, adopted by your Board on February 15, 2011, are adequate to meet the revenue requirements for the 2012 rate year; therefore, no rate adjustment was necessary for the FY 2012-13 Charges Report. The existing rates will be used to calculate the FY 2012-13 residential and multi-family dwelling charges that will appear on the property owner's tax bill. Commercial parcels will continue to be billed based on the current rates by Recology.

The remaining unincorporated County areas covered by the franchise agreement are billed directly by Recology and the garbage and recyclables collection charges are not placed on the tax bill.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Collaborative Community by engaging residents in the process of adopting the Charges Report and levying the fees on the tax roll in order to provide for continued garbage and recycling collection services in CSA-8.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action of setting a public hearing. Staff time involved in preparing the Garbage and Recyclables Collection Service Charges Report for CSA-8, administrative documents, and public advertisement of the hearing is part of the administrative cost associated with managing the garbage collection and recycling services in CSA-8 and is financed with CSA-8 funds.