



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



DATE: April 23, 2012
BOARD MEETING DATE: May 8, 2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: 4/5 vote

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Munks

SUBJECT: **Executive Summary:** Architectural and Engineering Consulting Services for the Replacement Jail Project

RECOMMENDATION:

1. Adopt a Resolution authorizing the County Manager or his/her designee to execute:
 - A. An agreement for architectural and engineering services with Hellmuth, Obata + Kassabaum, Inc. (HOK) for the San Mateo County Replacement Jail on Chemical Way in Redwood City, in the amount of \$8,934,220.
 - B. Contract amendments which increase the County's maximum fiscal obligation by no more than \$100,000, in aggregate, and/or modify the contract term and/or services so long as the modified term or services do not cause the total cost of architectural and engineering services of the Replacement Jail to exceed the current or revised fiscal provisions.
2. Approve a project allowance account established in the FY 2012-13 budget of \$852,670 in Capital Projects to be used as needed for items that are to be paid by the County over the course of the Project.
3. Approve an Appropriation Transfer Request in the amount of \$350,000 from Non-Departmental ERAF Reserves to Capital Projects for architectural and engineering consulting services for FY 2011-12. Costs for FY 2012-13 are estimated to be \$3 million.

BACKGROUND:

In December, 2010 the Board of Supervisors acquired 4.85 acres of land in Redwood City just east of Highway 101 on Maple Street at Blomquist Street for the express purpose of constructing a new Replacement Jail. Additionally, the Board approved a mitigated negative declaration for the Replacement Jail on the Chemical Way location. On October 4, 2011, the Board approved the scope and size of the jail project, clearing

the way for the project to enter the design and engineering phase.

DISCUSSION:

On December 9, 2011, the San Mateo County Sheriff's Office issued a Request for Statements of Qualifications (RFSOQ) to qualified architectural and engineering firms throughout the United States. RFSOQ advertising and outreach included ads placed in local newspapers, posting on the Sheriff's Office Jail Planning website and postings on Facebook and Twitter. Seven firms responded to the RFSOQ. The review panel carefully reviewed all RFSOQ submittals and recommended that the top three ranked firms be moved forward into the Request for Proposal (RFP) stage of the process. Those recommended firms were: Hellmuth, Obata+ Kassabaum, Inc., HMC+ Beverly Prior Architects in association with Ricci Greene Associates, and KMD Justice in association with Dewberry.

On January 27, 2012, the Sheriff's Office issued an RFP to the top three firms and received responses from those firms on February 8, 2012. On February 15, 2012, the selection panel conducted interviews with the top three firms. After receiving input from the selection panel, the Sheriff recommends the selection of Hellmuth, Obata+ Kassabaum, Inc. (HOK) as the architect of record for the Replacement Jail project.

Approval of this architectural and engineering services contract contributes to the Shared Vision 2025 outcome of a Collaborative Community by ensuring a safe and cost effective Replacement Jail Facility.

County Counsel has reviewed and approved the resolution and agreement as to form.

FISCAL IMPACT:

The cost of this Architectural and Engineering Consulting Services contract is \$8,934,220. The not-to-exceed contract amount is based on \$400,980 for reimbursable expenses, \$706,500 for sub consultant allowances and \$7,826,740 for design fees. The project allowance account of \$852,670 will be kept in Capital Projects and established in the FY 2012-13 budget. It is anticipated that \$350,000 in costs will be incurred during FY 2011-12 and an estimated \$3 million for FY 2012-13. These costs will be funded from Non-Departmental ERAF Reserves. The remaining balance of the contract will be funded by either Non-Departmental ERAF Reserves or bond proceeds for the Replacement Jail Construction Project.