

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE REVISION OF THE PUBLIC GUARDIAN/PUBLIC
ADMINISTRATOR WAREHOUSE COST RECOVERY SCHEDULE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Public Guardian/Public Administrator (PG/PA) programs are both housed in Aging and Adult Services; and

WHEREAS, the PG/PA programs share a warehouse in which clients' personal property is temporarily stored before it is dispersed in accordance with the California Probate Code; and

WHEREAS, the PG/PA Warehouse provides warehouse services which require the allocation of labor, materials and rental space; and

WHEREAS, the Warehouse allows for efficient cataloging of clients' personal properties and clean-outs for sale of real properties, therefore minimizing opportunities of identification and inventory errors; and

WHEREAS, the Warehouse provides the ability to have thorough audit processes by having clients' personal items under the control of the PG/PA programs; and

WHEREAS, on September 3, 1991, the Board approved Resolution 55398 authorizing a PG/PA Warehouse Cost Recovery Schedule; and

WHEREAS, since the establishment of the PG/PA Warehouse Cost Recovery Schedule in 1991 there has been no increase to the rates for the provision of warehouse services; and

WHEREAS, it has been determined that the increased rates set forth herein represent an offset to the cost of providing these services and are comparable to rates charged by storage companies in the Bay Area.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors be and is hereby authorized to approve the following revision of the PG/PA Warehouse Cost Recovery Schedule which shall become effective upon approval by the Board of Supervisors:

Task	Old Rate	New Rate
Truck Hours	\$15 / hour	\$20 / hour
Van Hours	\$10 / hour	\$15 / hour
Man Hours	\$30 / hour	\$35 / hour
Vault Rental – Full	\$60 / month	\$80 / month
Vault Rental – Half	\$30 / month	\$40 / month
Auto Storage	\$50 / month	\$75 / month

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