



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



DATE: March 15, 2012
BOARD MEETING DATE: April 24, 2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

SUBJECT: Approval of the Revised Public Guardian/Public Administrator Warehouse Cost Recovery Schedule

RECOMMENDATION:

Adopt a Resolution authorizing the revision of the Public Guardian/Public Administrator Warehouse Cost Recovery Schedule

BACKGROUND:

The Public Guardian and Public Administrator (PG/PA) programs, now both housed in Aging and Adult Services (AAS), share a warehouse in which the personal property of conserved and deceased clients' is stored before it is either auctioned off to pay for a conservatee's care, or distributed to heirs of deceased clients, in accordance with the California Probate Code. Having a PG/PA warehouse provides efficiencies by allowing staff to multi-task on the clean-out and sale of real properties. Without the warehouse, marketing of real property for sale would be dependent on the timing of inventorying and auctioning personal property contents.

On September 3, 1991, the Board approved Resolution 55398, which authorized the establishment of a PG/PA Cost Recovery Schedule for the storage, labor and transport of personal property. Since the establishment of the PG/PA Cost Recovery Schedule in 1991 there has been no increase to the rates. The amount of revenue recovered through the warehouse charges has historically not covered the cost of the warehouse services, including rent and labor. Many of the estates handled by the PG/PA programs are insolvent. AAS has used County General Funds to supplement the cost of providing warehouse services. In FY 2010-11 the cost recovery of the warehouse was only 21%.

DISCUSSION:

The PG/PA conducted a study of the rates charged by moving and storage companies in the Bay Area and has determined comparable rates for this proposed revision of the PG/PA Warehouse Cost Recovery Schedule. The following tables sets forth the existing rates and the proposed new rates by task:

Task	Old Rate	Proposed Rate
Truck Hours	\$15 / hour	\$20 / hour
Van Hours	\$10 / hour	\$15 / hour
Man Hours	\$30 / hour	\$35 / hour
Vault Rental - Full	\$60 / month	\$80 / month
Vault Rental - Half	\$30 / month	\$40 / month
Auto Storage	\$50 / month	\$75 / month

It is anticipated that the increase in warehouse fees will raise the cost recovery from 21% to 50%. Full cost recovery cannot be achieved because not all conservatees will be able to afford to pay storage fees due to their limited incomes. County Counsel has reviewed and approved the Resolution as to form.

Revision of the PG/PA Warehouse Cost Recovery Schedule contributes to the Shared Vision 2025 outcome of a Healthy Community by allowing AAS to offer moving and storage services for conservatees' and decedents' estates, which is in the best interest of the clients and the protection of their property/estates. It is estimated that only 10% of Public Guardian cases will require a continuance from the Court.

Performance Measures:

Measure	FY 2010-11 Actual	FY 2011-12 Projected
Number and percent of total accounting filed requiring Public Guardian to request a continuance from the court	60 / 10%	60 / 10%

FISCAL IMPACT:

Fees collected for warehouse moving and storage will be charged to conservatees' and decedent clients' estates, as appropriate, and will result in a cost recovery of 50%. There is no Net County Cost associated with this revision to the PG/PA Warehouse Cost Recovery Schedule.