

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH ULTRAEX, INC. TO PROVIDE COURIER AND DELIVERY SERVICES, EXTENDING THE TERM THROUGH MARCH 31, 2016, AND INCREASING THE AMOUNT BY \$200,000 TO AN AMOUNT NOT TO EXCEED \$1,460,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, in October 2012, the San Mateo Medical Center (SMMC) completed a Request for Proposals (RFP) for courier and delivery services including distribution of meals to clients enrolled in the Home Delivered Meals (HDM) program; and

**WHEREAS**, The HDM program is administered through a Memorandum of Agreement between SMMC and Aging and Adult Services (AAS); and

**WHEREAS**, the HDM program plays an integral part in the negotiation of the courier and delivery service agreement, so SMMC delayed issuing an RFP to explore options of an outside vendor taking over the HDM operation; and

**WHEREAS**, Aging and Adult Service has confirmed the program will require the same level of service at this time; and

**WHEREAS**, as a result, SMMC would like to extend the current agreement through March 31, 2016, to allow SMMC time to develop an RFP with a scope of work

that reflects the services required; and

**WHEREAS**, both parties wish to enter into an Amendment to the Agreement, increasing the amount by \$200,000 to an amount not to exceed \$1,460,000; and

**WHEREAS**, this Board has been presented with a form of such Amendment, has examined and approved it as to both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said Amendment No.1 for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto

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