



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: November 6, 2015
Board Meeting Date: December 15, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Calvin Remington, Interim Director, Correctional Health Services

Subject: Amendment to agreement with Ecolab Inc. for maintenance and repair of kitchen equipment

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Ecolab Inc. to provide maintenance and repair of kitchen equipment, increasing the amount by \$51,000 to an amount not to exceed \$150,000.

BACKGROUND:

On July 1, 2013, Correctional Health Services (CHS) entered into a three-year agreement with Ecolab Inc. to provide quarterly preventative maintenance and as-needed repairs to the kitchen equipment at Maguire Correctional Facility (MCF) and the Youth Services Center (YSC). In addition, Ecolab Inc. provides necessary repairs to the kitchen equipment at two other County facilities, the Women's Correctional Center and Camp Glenwood.

DISCUSSION:

Though quarterly preventative maintenance charges at both MCF and YSC remain stable, the cost of necessary repairs at MCF increased by more than 50% due to aging kitchen equipment. As a result, CHS is requesting your Board's approval of a corresponding increase in the not to exceed amount of the existing contract. CHS has opted to make the necessary repairs but not undergo a full equipment replacement, since the Maple Street Correctional Center will open in March 2016, thus eliminating the need to utilize the MCF kitchen on a daily basis.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and Resolution have been reviewed and approved by County Counsel as to form.

The amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by assuring that kitchen equipment at County facilities are properly working and maintained to provide nutritious meals to San Mateo County inmates. It is anticipated that Ecolab Inc. will respond to repair service calls within three days 95% of the time.

PERFORMANCE MEASURE:

Measure	FY 2014-15 Actual	FY 2015-16 Projected
Percent of calls for repair services responded to within three days	95%	95%

FISCAL IMPACT:

The term of the amended agreement is July 1, 2013 through June 30, 2016. The amended agreement has a not to exceed amount of \$150,000. Funds in the amount of \$51,000 are included in the CHS FY 2015-16 Adopted Budget, 100% of which is net county cost.