



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: October 29, 2015
Board Meeting Date: December 15, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Amendment to the Agreement with Zenaida Manzano dba 262 Station Avenue for board and care services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Zenaida Manzano dba 262 Station Avenue for board and care services, increasing the amount by \$55,066 to an amount not to exceed \$228,348.

BACKGROUND:

On June 11, 2013, your Board approved an agreement with Zenaida Manzano dba 262 Station Avenue, for the provision of residential board and care services for mentally ill clients, for the term of July 1, 2013 through June 30, 2016, for a total obligation of \$167,337.

On July 23, 2014, the Chief of the Health System approved a first amendment to the agreement adding a cost of living adjustment increasing the maximum obligation by \$4,214 to an amount not to exceed \$171,551, with no change to the term of the agreement.

On September 9, 2015, through an Executive Letter, the agreement was amended for the second time adding a second cost of living adjustment increasing the maximum obligation by \$1,731 to a new maximum of \$173,282, with no change to the term of the agreement.

DISCUSSION:

Zenaida Manzano dba 262 Station Avenue operates an 11-bed board and care facility for difficult to place clients, and provides augmented services for seriously mentally ill clients who require a higher level of supervision and services. The services include

more intensive mental health services, social skills training, and assistance with daily living activities.

The contractor is facing rising cost on multiples fronts. Upcoming changes in the labor laws increase the minimum wage and require mandatory payment of sick leave. Other operating expenses such as utilities, insurance, and licensing costs are also increasing. These increased costs make it difficult to stay in business and place the operators of these types of facilities in danger of closing. To prevent closures and loss of already scarce beds, Behavioral Health and Recovery Services (BHRS) proposes to increase the daily bed rate through this amendment.

The amendment and resolution have been reviewed and approved by County Counsel as to form.

The amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by providing residential board and care services to mentally ill clients. BHRS provides a range of services to promote wellness and recovery and to support consumers so that they will remain in the lowest possible level of care. The provision of residential board and care services is one established level of care. It is anticipated that 100% of board and care clients will be retained at this level of care.

PERFORMANCE MEASURE(S):

Measure	FY 2014-15 Actual	FY 2015-16 Estimated
Percent of board and care clients retained at this level of care	100%	100%

FISCAL IMPACT:

The term of the amended agreement is July 1, 2013 through June 30, 2016, and the maximum obligation is \$228,348. Funds in the amount of \$114,369 are included in the BHRS FY 2015-16 Adopted Budget. Of the FY 2015-16 amounts, it is anticipated that \$102,932 will be funded by sales tax through Realignment, with the remaining \$11,437 to be net county cost.