



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Information Services



Date: October 30, 2015

Board Meeting Date: November 17, 2015

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Jon Walton, CIO/Director, Information Services Department

Subject: Amendments with Sierra-Cedar, Inc. for software implementation services and Marian Repp for consulting services as they relate to the Criminal Justice Integration (CJI) Project

RECOMMENDATION:

Adopt a resolution authorizing:

- A) An amendment with Sierra-Cedar Inc. (SCI) for software implementation services, extending the term through December 30, 2016, and increasing the Agreement amount by \$312,400 to an amount not to exceed \$1,862,952; and
- B) An amendment with Marian Repp for consulting services, extending the term of the Agreement through December 30, 2016, and increasing the amount by \$140,000 to an amount not to exceed \$470,000.

BACKGROUND:

The San Mateo County's criminal justice departments: the District Attorney's Office, the Sheriff's Office, the Superior Court and Probation Department, have relied upon a single application, Criminal Justice Information System (CJIS), to input, update and exchange criminal justice client data for over 24 years. CJIS has served the County well but does not offer the specific case management capabilities the County's criminal justice departments need today. Criminal justice departments have now purchased their respective Case Management Systems (CMS) designed specifically for their line of business. As criminal justice departments move off of CJIS and begin using their CMS, a data integration system was required to support the multiple data exchanges between criminal justice departments' systems. The Criminal Justice Integration (CJI) project was initiated to implement these exchanges.

On October 8, 2013, the Board approved Resolution No. 072850 to waive the Request for Proposals process and authorized Agreements with Software AG, Sierra Systems, Inc. (now Sierra-Cedar, Inc.), and Marian Repp for integration and consulting services respectively relating to the CJI project. The CJI project is comprised of six major milestones. To date, four of the six established project milestones have been completed. The remaining two milestones include the Probation Department's CMS integration into the CJI data exchange framework and CJIS decommissioning. Another future phase of the integration initiative is the implementation of the CJI portal that will allow Justice and Public Safety agencies the ability to search and report on information stored in the respective departmental CMS.

DISCUSSION:

On October 8, 2013, staff informed the Board that the CJI project will be completed in December 2015. Since then it became necessary to re-sequence the order of the originally planned milestones, as well as add more data exchanges after each departmental Case Management System (CMS) was selected and the implementation of the CJI project integrations were underway.

The additional time needed for data conversion activities, additional offense code tables, more data exchanges to/from the middleware to operationally integrate the individual CMS delayed the start date of the remaining milestones, necessitating this request to extend the term of the Agreements and revise the projection completion date to December 2016. The resources required to complete the two remaining milestones include \$312,400 to add three more data exchanges for a total of 36 and extend the agreement with SCI for integration services; and \$140,000 for additional consulting services with Marian Repp who will continue to support CJIS/CJI through integration of the individual CMS and CJIS decommissioning.

A 3-year waiver request was submitted and approved by the County's Contract Compliance Committee so that Sierra-Cedar, Inc. and Marian Repp may continue providing services beyond the County's 3-year contract term limit.

The Criminal Justice Steering Committee and County Counsel have received and approved the resolution and amendments as to form.

Approval of this amendment contributes to the Shared Vision 2025 Collaborative Community goal by providing the County criminal justice departments with products that meet their business needs and that are necessary to fully implement the integration solution. Completion of the CJI project will allow the County's criminal justice departments to collaborate and provide a higher level of service to County residents by increasing the ability to share data throughout the criminal justice community.

PERFORMANCE MEASURE(S):

Measure	FY 2015-17 Projected
% revised project goals met with customer satisfaction ratings of good or better	100%

FISCAL IMPACT:

These Amendments total a combined cost increase of \$452,400 between the two Agreements, from \$1,528,952 to \$1,862,952 for SCI, and from \$330,000 to \$470,000 for Marian Repp respectively. This increase has been included in the FY 2015-16 ISD Adopted Budget as part of the contingency funds previously set aside in the CJI Project budget. As of date, the total budget for the CJI project including the cost of the departmental CMS is estimated at \$20,380,118.