

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
STARVISTA**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and **STARVISTA**, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, StarVista is an established agency that provides case management to Family Stabilization Services (FS) individuals/families by utilizing an evidence-based home visiting model to establish and develop a relationship with such individuals/families necessary to identify and address their barriers to participation in the Welfare-to-Work program; and

WHEREAS, on June 19, 2015, the parties entered into an Agreement for FS services components to the CalWORKs Employment Services (CWES) program, for the term of March 1, 2015 through June 30, 2016, in the amount of \$100,000; and

WHEREAS, the parties wish to amend the Agreement for continuation of services in FY 2015-16, increasing the amount by \$460,000 to an amount not to exceed \$560,000 and the term remains the same, term March 1, 2015 through June 30, 2016.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

**1. Section 1 – Exhibits and Attachments is amended to read as follows:**

Exhibit A-Program Description  
Exhibit A1- Scope of Work  
**Exhibit B-Payment Schedule- Revised (6/15)**  
**Exhibit B1- Budget**  
Exhibit C-Program Monitoring  
Exhibit D- Child Abuse Reporting Requirements  
Exhibit E- Fingerprinting Certification Form  
Attachment I—§ 504 Compliance

**2. Section 3 - Payments is amended to read as follows:**

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth herein and in Exhibits A and A1, County shall make payment to Contractor based on the rates and in the manner specified in Exhibits B and B1 .The County reserves the right to withhold payment if the County determines

that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed **FIVE HUNDRED SIXTY THOUSAND DOLLARS, (\$560,000).**

3. Exhibit B1- BUDGET is added to the Agreement.

All other terms and conditions of the Agreement dated **June 19, 2015**, between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
President, Board of Supervisors, San Mateo County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk Said Board

**STARVISTA**

Dr. Sara Larios Mitchell, Chief Executive Officer

  
\_\_\_\_\_  
Contractor's Signature

Date: 10/27/15

Exhibit B- Revised (6/15)

CalWORKS- Family Stabilization Program  
Payment Schedule

In consideration of the services provided by Contractor described in Exhibit A and A1 and subject to the terms of the Agreement, County shall pay Contractor for Family Stabilization Case Management and Clinical Therapy as authorized by the CalWORKs Employment Services (CWES) Director or her designee:

1. County shall pay Contractor monthly for actual costs incurred based on Budget in Exhibit B1. Contractor must provide detailed invoice on a format as specified by the County. Contractor may transfer funds within personnel and operating expenses. Transfer of funds between personnel and operating expenses require the approval of the CWES Program Manager.
2. County will make payment upon receipt of Contractor invoice. In no event shall the contract total exceed **FIVE HUNDRED SIXTY THOUSAND DOLLARS (\$560,000)** for the term of the Agreement. County shall have the right to withhold payment if County determines that the quantity or quality of work performed is unacceptable.
3. Invoices shall be sent to: Jennifer Rodgers, Program Manager, County of San Mateo, Human Services Agency, 400 Harbor Blvd., Bldg. B, Belmont, CA 94002.
4. Provision of services is subject to availability of State funds and acceptable program performance. In the event that the County does not receive the adequate CalWORKs Family Stabilization funding from the State, the contract will be re-negotiated and/or rescinded.
5. County may withhold all or part of a Contractor's total payment if the Director of CalWORKs Employment Services or her designee reasonably determines that the Contractor has not satisfactorily performed the services described in Exhibit B.
6. County will give thirty (30) days' prior written notice to Contractor of County's intent to withhold payment.
7. If County reasonably determines that circumstances warrant immediate action, County may withhold payment immediately, without the thirty (30) day waiting period, upon County's written notice with justification to Contractor.

**Exhibit B1**

StarVista Family Stabilization Services  
Budget – Fy 2015-16

County of San Mateo	<u>460,000</u>	
	460,000	
<b>Personnel</b>		
See details in personnel spread sheet	295,953	
Taxes/Benefits/Workers Comp	<u>68,069</u>	
	364,022	
<b>Operating Expenses</b>		
Office Supplies	1,800	
Program Supplies	1,800	
Telephone	2,000	
Postage	79	
Printing/Copying	350	
Mileage	7,500	
Recruitment	300	
Rent	16,500	550sf @ \$2.50 per sf for 12 months
Equip Maint/Repair/Security	600	
Filing Fees/Fingerprints	50	
Health Screen/-Employees	50	
Training	<u>1,500</u>	
	32,529	
	396,551	
Indirect	63,448	
	460,000	