



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Department of Housing



**Date:** July 8, 2015  
**Board Meeting Date:** July 21, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** William Lowell, Director

**Subject:** HOME Cooperative Agreement Amendment

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to HOME Cooperative Agreement:

- A) For the Inclusion of the City of San Mateo into the San Mateo County Home Consortium; and
- B) Automatically renewing the amended agreement for successive qualification periods to remain in effect at least until the HOME funds from each of the federal fiscal years of the agreement's specified periods, and each successive qualification period for which the agreement is renewed, are expended on eligible activities.

**BACKGROUND:**

The HOME Program provides funding from the U.S. Department of Housing and Urban Development (HUD) to be used by local jurisdictions for housing related activities. HUD has recognized San Mateo County as an "Urban County" and authorized the County to form a consortium, including any local jurisdictions who receive a HOME allocation who wish to join. Four cities in San Mateo County are eligible for HOME funding: Daly City, San Mateo, South San Francisco, and Redwood City. The City of South San Francisco has been the only other local jurisdiction in the consortium for the past few years. The City of San Mateo, however, has expressed interest in joining and adding its HOME allocation to the County's.

**DISCUSSION:**

In 2014, the City of San Mateo advised the Department of Housing of its wish to enter the San Mateo County HOME Consortium. Previously, the City was receiving a HOME allocation separate from the County's. The costs associated with the administration of the program and the relatively small allocation provided by HUD (\$218,737 in 2015) was

deemed to be an inefficient use of its resources. Joining the San Mateo County HOME Consortium will combine its allocation with the allocations from San Mateo County and the City of South San Francisco, whose combined HOME allocation in 2015 is \$876,218. The combined funding will be allocated to projects in San Mateo County through the Notice of Funding Availability (NOFA) process managed by the Department of Housing. As has been the Department's practice, if eligible housing development projects located in the City of San Mateo apply for funding through the NOFA process, priority will be given to funding those applications as the City of San Mateo might have done, to the extent possible while keeping the project pipeline flowing.

With the addition of the City of San Mateo to the consortium, a seat on the Housing and Community Development Committee will be offered to a representative from the City and one percent of the HOME allocation received by the San Mateo County HOME Consortium will be designated to the City of San Mateo to cover their administrative costs.

In April, the Board approved the Annual Action Plan for use of the federal funds, including HOME. Acceptance of the City of San Mateo into the consortium was included in that resolution. Staff prepared a new HOME Cooperative Agreement that included the City of San Mateo. Upon presentation to HUD, however, staff was informed that an amendment to the agreement was required, rather than a whole new agreement. Staff has created the required amendment with HUD's assistance, and HUD has indicated that the attached amendment meets their requirements.

The amended agreement has also been reviewed and approved by County Counsel as to form.

**FISCAL IMPACT:**

There is no net county cost. Inclusion of the City of San Mateo in the HOME consortium will increase the HOME allocation managed by the Department of Housing.