



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: June 16, 2015

Board Meeting Date: July 21, 2015

Special Notice / Hearing: Complied with Notice
Requirements / Public
Hearing

Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of County
Service Area No. 8

From: James C. Porter, Director of Public Works

Subject: Adoption of the FY2015-16 Garbage and Recyclables Collection Service
Charges Report in County Service Area No. 8 (North Fair Oaks)

RECOMMENDATION:

Acting as the Governing Board of the County Service Area No. 8 (North Fair Oaks), conduct a public hearing and after conducting the public hearing, adopt a resolution to:

- A) Adopt the FY 2015-16 Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8; and
- B) Direct the Director of Public Works to file the FY 2015-16 Garbage and Recyclables Collection Service Charges Report with the County Controller; and
- C) Authorize the Director of Public Works to refund any overcharges resulting from data, data entry, or computation errors.

BACKGROUND:

On October 20, 2009, your Board adopted Resolution No. 070423 which approved a franchise agreement with Recology San Mateo County (Recology) to provide services for the collection of recyclable materials, organic materials, and solid waste to County Service Area No. 8 (CSA-8), and the remainder of the unincorporated South Bayside Waste Management Authority Service Area (Burlingame to Menlo Park), for a term of January 1, 2011 through December 31, 2020.

On July 15, 2014, your Board adopted Resolution No. 073266, approving the "Garbage and Recyclables Collection Services Charges Report for County Service Area No. 8 for FY 2014-15" calculated based upon the adopted rates as approved by your Board on December 10, 2013.

On November 18, 2014, your Board adopted Resolution No. 073500 setting the garbage and collection rates for CSA-8, effective January 1, 2015. These rates are included as Attachment A.

On June 2, 2015, acting as the Governing Board of County Service Area No. 8, your Board adopted Resolution No. 073822 setting Tuesday, July 21, 2015, at 9:00 a.m. at the regularly scheduled Board meeting, as the time and place for a public hearing on the filing of the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for FY 2015-16.

The Department provided information to the North Fair Oaks Community Council at their September 19, 2013 meeting about the most recent rate increase for CSA-8 Garbage and Recyclables Rates (effective January 1, 2014). Additionally, the Department conducted a rate workshop on June 19, 2014 at the Fair Oaks Community Center after notifying all CSA-8 ratepayers by mail of the meeting. The focus of the rate workshop was to explain the costs associated with collection and disposal of garbage and recyclables.

DISCUSSION:

The County generates the revenue to pay Recology for service to residential dwellings in CSA-8 by charging fees based on pick-up units for each affected parcel that meets the criteria outlined in County Ordinance Code 4.04.220. These fees are defined and adopted each fiscal year in the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) (Charges Report) for County Service Area No. 8 and placed on the tax roll. Recology directly bills commercial and industrial customers that do not have the minimum charges placed on the County tax roll and customers receiving additional services pursuant to the franchise agreement.

The County Ordinance Code requires your Board to hold a public hearing to consider public testimony prior to adopting the Charges Report based on the rates adopted by your Board. The individual user charges contained in the Charges Report were calculated in accordance with the rates adopted by your Board and County Ordinance Code Section 4.04.220. Occasionally, data, data entry, computation, or other errors occur during the annual updating and preparation of the Charges Report. The proposed resolution authorizes the Director of Public Works to refund during the fiscal year any overcharges resulting from any such errors in the Report. Recology will refund any errors found in their billing record system.

The purpose of the public hearing is to allow your Board to hear and consider all objections or protests to the Charges Report. After the close of the public hearing, your Board will adopt, revise, change, reduce or modify any charge or overrule any and all objections if any, to the Charges Report, and direct the adoption of the Charges Report.

County Counsel has reviewed and approved the resolution as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Collaborative Community by engaging the property owners of residential dwellings in the process of adopting

the Charges Report and levying the fees on the tax roll in order to provide for continued garbage and recycling collection services in CSA-8.

FISCAL IMPACT:

Adoption of the Charges Report for FY 2015-16 and its filing, with the Clerk of the Board, and the electronic filing with the Controller, will result in the user charges contained therein being placed on the tax roll. These charges will appear on the FY 2015-16 tax bill of each affected property, and will be collected in the same manner as property taxes, and are estimated to be \$1,295,477.

The remaining unscheduled service charges and the other unincorporated County areas covered by the franchise agreement are billed directly by Recology and the garbage and recyclables collection service charges are not placed on the tax bill.

Staff time involved in preparing the FY 2015-16 Charges Report, administrative documents, and public advertisement of the hearing is part of the administrative cost associated with managing the Garbage Collection and Recycling services in CSA-8, and is financed with CSA-8 funds. Additionally, a \$1.42 per parcel charge will be levied by the Controller based on the Controller's rates schedule approved by your Board for the costs associated with levying the charges on the tax bill. This charge is currently paid for by CSA-8 funds.

Attachment A: Garbage and Collection Rates for CSA-8

Adopted November 18, 2014, Resolution No. 073500

Exhibit A

Garbage and Recyclables Collection Rates in
County Service Area No.8 (North Fair Oaks)
Effective January 1, 2015

Table 1. Garbage and Recyclables Curbside Collection Rates*

(1 - 4 residential dwelling units per parcel*)**

Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/month)	Proposed Rate ** (\$/month)
2	32 gallon cart	1 x per week	\$26.21	\$27.31
1	64 gallon cart	1 x per week	\$26.21	\$27.31

Customers that are provided with a level of service greater than the minimum level of service shown above for garbage services shall be charged the rates shown in Table 2a, Table 3, for their specific level of service.

*The rates in Table 1 include collection of all three curbside services: solid waste cart(s), one (1) - 64 gallon recycling cart, and one (1) - 96 gallon compost cart. Additional residential recycling or compost carts will be subject to the service fees as listed in Exhibit "B" (Attachment Q – Unscheduled Service Fees).

**Residential Carts that are not located with 5 feet of the road right of way will incur additional service charges by Recology San Mateo County (RSMC) based upon the distance of the cart to the right of way in the road.

***Minimum Level of Service Rates for 1- 4 residential dwelling units are billed on the property tax bill.

Adopted November 18, 2014, Resolution No. 073500

Exhibit A

Garbage and Recyclables Collection Rates in
County Service Area No.8 (North Fair Oaks)
Effective January 1, 2015

Table 2a. Cart and Bin Garbage Collection Rates
for Mixed Residential and Commercial
(Regularly Scheduled Weekly Service)

Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/month)	Proposed Rate* ** (\$/month)
1	32 gallon cart	1 x per week	\$26.21	\$27.31
1	64 gallon cart	1 x per week	\$52.42	\$54.62
1	96 gallon cart	1 x per week	\$78.63	\$81.93
1	1 yard bin	1 x per week	\$151.58	\$157.95
1	2 yard bin	1 x per week	\$303.16	\$315.89
1	3 yard bin	1 x per week	\$454.74	\$473.84
1	4 yard bin	1 x per week	\$606.32	\$631.79
1	6 yard bin	1 x per week	\$909.49	\$947.69
1	8 yard bin	1 x per week	\$1,212.64	\$1,263.57
1	9 yard bin or box	1 x per week	\$1,364.22	\$1,421.52
1	15 yard bin or box	1 x per week	\$2,273.70	\$2,369.20
1	20 yard bin or box	1 x per week	\$3,031.60	\$3,158.93
1	30 yard bin or box	1 x per week	\$4,547.40	\$4,738.39
1	40 yard bin or box	1 x per week	\$6,063.20	\$6,317.85

*Commercial (5 or more residential dwellings or commercial), RSMC curbside commercial collection services is within 51 feet of the right of way of the road. Bins or Carts located 51 feet or more from the road right of way will incur additional service charges by RSMC based on the distance of servicing the Carts or Bins to the right of way.

**Residential (1- 4 residential dwellings), bins or carts that are not located with 5 feet of the right of way of the road will incur additional service charges by Recology San Mateo County (RSMC) based upon the distance of the bin or cart to the right of way.

Adopted November 18, 2014, Resolution No. 073500

Exhibit A

Garbage and Recyclables Collection Rates in
County Service Area No.8 (North Fair Oaks)
Effective January 1, 2015

Table 2b. Commercial Garbage Collection Rates for Mixed Residential and Commercial (one-time special collection)				
Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/pull)	Proposed Rate (\$/pull)
1	1 yard bin	1 x	\$94.14	\$98.09
1	2 yard bin	1 x	\$134.55	\$140.20
1	3 yard bin	1 x	\$172.69	\$179.94
1	4 yard bin	1 x	\$210.79	\$219.64
1	6 yard bin	1 x	\$287.03	\$299.09
1	8 yard bin	1 x	\$361.05	\$376.21
1	9 yard bin or box	1 x	\$398.98	\$415.74
1	15 yard bin or box	1 x	\$627.61	\$653.97
1	20 yard bin or box	1 x	\$818.14	\$852.50
1	30 yard bin or box	1 x	\$1,199.20	\$1,249.57
1	40 yard bin or box	1 x	\$1,580.26	\$1,646.63

Adopted November 18, 2014, Resolution No. 073500

Exhibit A

Garbage and Recyclables Collection Rates in
County Service Area No.8 (North Fair Oaks)
Effective January 1, 2015

**Table 3. Cart, Bin or Box Garbage Collection Rates
for Mixed Residential and Commercial**

(\$/Month)

Service Freq. Per Week	Gallons (Carts)			Cubic Yard(s) (Bins)								
	32	64	96	1	2	3	4	6	8	9	15	20
1 Time	\$27.31	\$54.62	\$81.93	\$157.95	\$315.89	\$473.84	\$631.79	\$947.69	\$1,263.57	\$1,421.52	\$2,369.20	\$3,158.93
2 Times	\$54.62	\$109.24	\$163.86	\$315.89	\$631.79	\$947.69	\$1,263.58	\$1,895.37	\$2,527.16	\$2,843.03	\$4,738.39	\$6,317.85
3 Times	\$81.93	\$163.86	\$245.80	\$473.84	\$947.69	\$1,421.53	\$1,895.37	\$2,843.06	\$3,790.74	\$4,264.55	\$7,107.59	\$9,476.78
4 Times	\$109.24	\$218.49	\$327.73	\$631.79	\$1,263.58	\$1,895.37	\$2,527.16	\$3,790.74	\$5,054.33	\$5,686.07	\$9,476.78	\$12,635.71
5 Times	\$136.55	\$273.11	\$409.66	\$789.74	\$1,579.47	\$2,369.22	\$3,158.95	\$4,738.43	\$6,317.91	\$7,107.59	\$11,845.98	\$15,794.64
6 Times	\$163.86	\$327.73	\$491.59	\$947.69	\$1,895.37	\$2,843.06	\$3,790.74	\$5,686.11	\$7,581.49	\$8,529.10	\$14,215.17	\$18,953.56
7 Times	\$191.18	\$382.35	\$573.53	\$1,105.63	\$2,211.27	\$3,316.90	\$4,422.53	\$6,633.80	\$8,845.02	\$9,950.62	\$16,584.37	\$22,112.49

Adopted November 18, 2014, Resolution No. 073500

Exhibit A

Garbage and Recyclables Collection Rates in
County Service Area No.8 (North Fair Oaks)
Effective January 1, 2015

Table 4. Commercial Compactor Rates for Garbage and Organics Collection				
(5 or more residential dwellings or commercial properties)				
Quantity	Material Type	Frequency of Pick-Up	Current Rate Per cy/per pull	Proposed Rate Per cy/per pull
1 cubic yard	Garbage	Per pull	\$60.84	\$63.40
1 cubic yard	Organics	Per pull	\$45.64	\$47.56*

* Commercial Organics Collection rates reflect a 25% discount from the proposed monthly Garbage rates

Table 5. Commercial Organics Collection Rates for Carts				
(5 or more residential dwellings or commercial properties)				
Quantity	Size of the Container	Frequency of Pick-Up	Proposed Garbage Rate (\$/month)	Proposed Organic Collection Rate (\$/month)*
1	32 gallon cart	1 x per week	\$27.31	\$20.48
1	64 gallon cart	1 x per week	\$54.62	\$40.97
1	96 gallon cart	1 x per week	\$81.93	\$61.45

* Commercial Organics Collection rates reflect a 25% discount from the proposed monthly Garbage rates

Adopted November 18, 2014, Resolution No. 073500

Exhibit A

Garbage and Recyclables Collection Rates in
County Service Area No.8 (North Fair Oaks)
Effective January 1, 2015

Table 6. Commercial Organics Collection Rates for Bins				
(5 or more residential dwellings or commercial properties)				
Quantity	Size of the Container	Frequency of Pick-Up	Proposed Garbage Rate (\$/month)	Proposed Organic Collection Rate (\$/month)*
1	1 yard bin	1 x per week	\$157.95	\$118.46
1	2 yard bin	1 x per week	\$315.89	\$236.92
1	3 yard bin	1 x per week	\$473.84	\$355.38
1	4 yard bin	1 x per week	\$631.79	\$473.84
1	6 yard bin	1 x per week	\$947.69	\$710.77
1	8 yard bin	1 x per week	\$1,263.57	\$947.68
1	9 yard bin	1 x per week	\$1,421.52	\$1,066.14
1	15 yard bin	1 x per week	\$2,369.20	\$1,776.90
1	20 yard bin	1 x per week	\$3,158.93	\$2,369.20
1	30 yard bin	1 x per week	\$4,738.39	\$3,553.79
1	40 yard bin	1 x per week	\$6,317.85	\$4,738.39

* Commercial Organics Collection rates reflect a 25% discount from the proposed monthly Garbage rates

Adopted November 18, 2014, Resolution No. 073500

Exhibit B

Unscheduled Services Fees

Garbage and Recyclables Collection Rates in the CSA-8 (North Fair Oaks) and the County Franchised Area within the South Bayside Waste Management Authority service area, exclusive of West Bay Sanitary District
Effective January 1, 2015

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Single-Family Dwelling Backyard Collection Service	Section 5.02.A	As shown in Table 2	As shown in Table 2
Distance Charge for MFD and Commercial Accounts	Sections 5.02.B and 5.02.C	A – 10% of base monthly Rate B – 25% of base monthly Rate	A – 51 to 100 feet or less from Curbside B – 101 feet or more from Curbside
Extra Pick-up Cost for MFD and Commercial Customers	Sections 5.02.B and 5.02.C	25% of the base monthly Rate for the size of Container Collected once per week	Per Collection event
Single-Family Return Trip Cost (i.e., request to provide Collection service after the regularly scheduled Collection day)	Section 5.02.A	\$16.26	Per Collection event

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Additional Targeted Recyclable Materials or Organic Materials Cart Rental or Purchase	Sections 5.03.A and 5.04.A	A – \$3.25 B – \$68.24 plus tax C – \$74.73 plus tax	A – monthly rental fee (any size Cart) B – Customer purchase of a 64 gallon Cart C – Customer purchase of a 96 gallon Cart
Additional Targeted Recyclable Materials or Organic Materials Cart Service Fee for Residential units	Sections 5.03.A and 5.04.A	\$10.00 per cart/per month	One recycling and one organics cart is included in the solid waste collection costs, any services above the one cart per residential unit will be charged the fee to provide the additional cart service
Universal Roll-Out for MFD and Commercial Customers	Sections 5.03.B and 5.03.C	A - \$240,300.30 B - \$5,168.91 C - \$6,688.61	Cost based on providing service to one (1) Collection route of approximately 512 Accounts: A – Annual Vehicle Cost (all inclusive) B – Annual Cost of Containers C – One-time start-up charge

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Additional Confidential Document Destruction Service Event	Section 5.07	\$1,299.81	Per event
Additional Compost Material Delivery	Section 5.11	A – \$135.40 B – \$270.80	A – one-way only delivery (compost only left on-site) B – Round-trip delivery (Drop-Box left on-site)
Fee for Service On-Call Bulky Item Collection Service	Section 5.12	\$88.34	Per event
Community Drop-Off Events	Section 5.13	\$18,413.98	Per event targeting 5,000 households. Does not include disposal or public education expenses.
Collection for Agency-Sponsored and Non-Agency sponsored Large Events	Section 5.13	A – \$3,249.53 B – \$5,415.87 C – \$8,123.81	A – one-day events with a projected 2,500 or fewer attendees B – one (1) or two (2) day events with a projected 2,501 to 7,500 attendees per day C – one (1) or two (2) day events with a projected 7,501 to 10,000 attendees per day

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Fee to Collect Contaminated Targeted Recyclable Materials or Organic Materials Container	Sections 6.03.A and 8.02.F	25% of the base monthly Rate for the size of Container Collected once per week <u>plus</u> \$16.26	Per Collection event
Key Service	Section 8.02.B	A – \$9.20 B – \$10.29	Monthly cost: A – Residential Customers B – Commercial Customers
Lock purchase fee (replacement at no additional cost)	Section 8.02.B	\$18.41 plus tax	One-time per Account cost.
Overage Fee	Section 8.02.G	100% of the base monthly Rate	Per Collection event
Overage Bags Cost	Section 8.02.G	50% of the base monthly Rate or \$8.66 minimum	Per bag
Container Cleaning Fee	Section 8.05.D	A – \$54.16 B – \$92.07	A – per Cart B – per Bin or Drop Box
Dirty Cart Replacement Cost	Section 8.05.D	A – \$70.40 B – \$81.24 C – \$92.07	A – per 32 gallon Cart B – per 64 gallon Cart C – per 96 gallon Cart

Adopted November 18, 2014, Resolution No. 073500

Exhibit B

Unscheduled Services Fees

Garbage and Recyclables Collection Rates in the CSA-8 (North Fair Oaks) and the County Franchised Area within the South Bayside Waste Management Authority service area, exclusive of West Bay Sanitary District
Effective January 1, 2015

Table 2. Residential Backyard Collection Service Fees				
	One (1) Solid Waste Cart	Two (2) Solid Waste Carts	Three (3) Solid Waste Carts	Four (4) Solid Waste Carts
Distance from Curbside	Base monthly Solid Waste Rate plus	Base monthly Solid Waste Rate plus	Base monthly Solid Waste Rate plus	Base monthly Solid Waste Rate plus
0 – 50 feet	\$19.49	\$31.11	\$62.22	\$93.33
51-100 feet	\$22.74	\$34.36	\$65.47	\$96.58
101-150 feet	\$26.00	\$37.61	\$68.73	\$99.84
151 – 200 feet	\$29.24	\$40.86	\$71.97	\$103.07
201 – 250 feet	\$32.49	\$44.11	\$75.21	\$106.32
251 – 300 feet	\$35.75	\$47.36	\$78.47	\$109.57
301 feet or more	\$38.99	\$50.60	\$81.71	\$112.82