



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: May 13, 2015
Board Meeting Date: July 21, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Greg Munks, Sheriff

Subject: Approval of the revised San Mateo County Operational Area Emergency Operations Plan (EOP)

RECOMMENDATION:

Adopt a resolution authorizing the approval of a revised San Mateo County Operational Area Emergency Operations Plan.

BACKGROUND:

Title 2 Chapter 2.46 of the San Mateo County Ordinance Code designates the County Manager as the County's Director of Emergency Services. The Emergency Services Council was created to serve as the San Mateo County Disaster Council. The Council includes a member of the Board of Supervisors and the mayor or a city council member from each city in the County. The Emergency Services Council is responsible for the development of an emergency plan for the mobilization of resources during a state of emergency. According to the San Mateo County ordinance, the plan shall become effective after it is adopted by the Board of Supervisors.

In addition to the County Ordinance requirements, Government Codes Sections 8610 through 8614 require counties to develop a plan for meeting any condition constituting a local or state emergency. This plan must provide the effective mobilization of all resources, whether public or private, to mitigate the disaster or emergency. Furthermore, this plan shall designate the authority, duties, and responsibilities of staff during an emergency.

DISCUSSION:

The Emergency Operations Plan (EOP) adopted by the Board of Supervisors for the County of San Mateo and the cities within the County has been updated by the San Mateo County Office of Emergency Services to address new threats and challenges. The 2015 revision is designed to be consistent with the National Incident Management

System (NIMS) and the California Standardized Emergency Management System (SEMS).

The EOP will be activated when the County Manager believes it is necessary to respond to potential or active threats to life and property in the County such as the 2014 December winter storms. The EOP will also be activated when the Governor proclaims a State of Emergency in an area in which San Mateo County is included, or if there is a Presidential Declaration of a national emergency.

County employees are subject to assignment during a declared emergency. The EOP includes regulations and ordinances to deal with a local emergency. It also describes mutual aid that may be required given the size and scope of the disaster or emergency. Included in the EOP are Emergency Functions and annexes.

Similar to the previous plan adopted in 2007, the 2015 EOP includes standardized terminology, organizational structure, planning, training, exercises, resource management, and designated facilities during emergencies and disasters. The plan is an improvement over the 2007 plan in that it is more concise, easier to use, and includes the necessary position checklists and forms.

County Counsel has reviewed and approved the resolution as to form.

Approval of the Emergency Operations Plan contributes to the Shared Vision 2025 outcome of a Collaborative Community by bringing Law, Fire, Public Health, Emergency Medical Services, and other County departments together under an Emergency Operations Plan.

PERFORMANCE MEASURES:

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Number of Incidents responded to by OES Staff	24	26
Percent of emergency incidents responded to within one hour	100%	100%

FISCAL IMPACT:

There is no fiscal impact to the County with the adoption of the revised Emergency Operations Plan.