



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: March 30, 2015
Board Meeting Date: May 19, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Agreement with the California State Association of Counties

RECOMMENDATION:

Adopt a resolution authorizing:

- A) An agreement with the California State Association of Counties to provide management services for the oversight of Welfare Clients Data Systems, for the term of July 1, 2015 through June 30, 2016, in the amount of \$220,243; and
- B) The Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

BACKGROUND:

California State Association of Counties (CSAC) has provided management services for the oversight of the Welfare Clients Data Systems Management (WCDS), a consortium of 18 counties, since July 1, 1999, when the system was first introduced. During that period, the WCDS Consortium considered it beneficial to utilize the services of an independent Welfare Case Data System Manager due to the complexity of business needs of the eighteen member counties. Utilizing an independent provider ensures effectiveness and efficiencies across counties. WCDS is the automated system for the qualification, control, and distribution of welfare assistance.

DISCUSSION:

This agreement will allow CSAC to provide management services for the oversight of WCDS for FY 2015-16. CSAC is a sole-source provider recommended by the state, and has been working under the direction of the WCDS Consortium since the system's implementation.

During the last contract cycle CSAC added FTEs to work on improvement projects through an amendment that increased the share of cost to counties in the consortium. The cost for the increase in FTEs has been carried over into this year's annual rate structure to cover the costs of ongoing consortium projects resulting in a 43% increase in San Mateo County's share of cost.

The Human Services Agency recommends a waiver of the Request for Proposal (RFP) process due to the complexity of the business needs of the Federal, State and County stakeholders. County Counsel has reviewed and approved the agreement and resolution as to form and the Contractor meets insurance certification requirements.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by ensuring effectiveness and efficiencies in the County's Welfare Department activities. It is anticipated that the Contractor will resolve issues to ensure 100% compliance with the HP/Consortium Service Level Agreement (SLA).

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-15 Projected	FY 2015-16 Projected
Minimum number of opportunities for cost savings and/or system improvements evaluated and proposed	2	2	2
Ensure compliance with HP/WCDS Consortium SLA terms	100%	100%	100%

FISCAL IMPACT:

The term of the agreement is July 1, 2015 through June 30, 2016. The total obligation of the agreement is \$220,243. The agreement is funded through the CalWIN Allocation using state and federal welfare administration sources which provide a reimbursement of 95%. The remaining 5% is net county cost. Funding for the agreement will be included in the FY 2015-16 Recommended Budget. There is a 43% increase in the rate structure of this agreement from the last annual contract period to cover the cost of additional FTEs hired by CSAC to work on improvement projects for the consortium of counties.