



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: April 15, 2015
Board Meeting Date: May 19, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Agreement with AECOM for the Middlefield Road Streetscape Improvement Project

RECOMMENDATION:

Adopt a resolution authorizing an agreement with AECOM for the Middlefield Road Streetscape Improvement Project, for the term of May 19, 2015 through May 18, 2018, in an amount not to exceed \$1,729,061.

BACKGROUND:

On October 21, 2014, the North Fair Oaks Community Council (Council) presented your Board with recommendations regarding the redesign of Middlefield Road between 5th and Pacific Avenues, and requested that the County proceed with the next steps for the Middlefield Road Streetscape Improvement Project (Project). The Council's recommendations included redesigning Middlefield Road to include: three traffic lanes, parallel parking, bike lanes, and sidewalks wide enough to accommodate street amenities such as benches and other seating, landscaping, street and pedestrian lighting, trash and recycling receptacles, street art and public spaces. Additionally, the Council recommended reports or studies be prepared related to signalization and traffic management for the project area, a parking solutions report, and a local business sustainability plan.

Your Board accepted the Council's recommendations at the October 21, 2014 Board meeting. Subsequently, the Department proceeded with a Request for Proposals (RFP) process for a consultant that could provide the services required for the road redesign, and signalization and traffic management study.

The contractor selection procedures, in the County of San Mateo's Administrative Memorandum B-1, were used to select a consultant for engineering services for the Project. The Request for Proposals Process Matrix describing the process and selected firm is attached as Exhibit "A".

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DISCUSSION:

The Department conducted an RFP process for consultant services in connection with the Project. The RFP described the scope of the Project and services requested, which included, but were not limited to: field surveys, traffic and signalization analysis, conceptual design, utility relocation and undergrounding, streetlight design, railroad crossing improvements, bicycle and pedestrian improvement design, streetscape design, stormwater and drainage treatment and improvements, environmental analysis and permitting (California Environmental Quality Act compliance), community engagement, and preparation of construction plans, specifications and cost estimates for bidding purposes. Proposals were solicited from engineering firms that could provide the requested services by e-mail, through advertising in a local newspaper, and by posting information to the Department's website. Proposals were submitted by four (4) consulting firms.

An evaluation committee comprised of Department staff and two members of the Council reviewed the proposals and participated in an interview with each of the proposing consultants. The consultant interviews included presentations by the consultant teams and responses to questions posed by the evaluation committee. Based on the overall quality of the proposals, the firms' presentations, responses to the interview questions and the anticipated work, the Department is recommending that AECOM be retained.

In addition to redesigning the roadway and streetscape, there will be significant coordination required with the utility companies for the undergrounding of the overhead lines, the railroad owners/operators, the community, the Council, and the businesses and property owners along the project limits. The consultant's work is estimated to take two years. Based on this estimate, the Department would plan on commencing construction in Summer/Fall of 2017.

We are also requesting that your Board authorize the Director or Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Livable Community by improving our roads for use by the traveling public to support livable connected communities.

FISCAL IMPACT:

The term of this agreement is May 19, 2015 through May 18, 2018. The agreement has a not-to-exceed amount of \$1,729,061. Measure A funds were appropriated in the FY

2013-2015 adopted budget for the Project, including the consultant costs and Department staff time to manage the Project.

The contract services are to be as follows:

Base Contract Services	\$1,424,599
Optional Contract Services	\$279,462
Contract Amendments Amount	\$25,000
Total Not To Exceed Amount	\$1,729,061

There is no impact to the General Fund.

Attachment: Exhibit "A" – Request for Proposals Matrix

EXHIBIT A:

Request for Proposals – Matrix		
Middlefield Road Streetscape Improvement Project		
1	Where was the RFP advertised?	Examiner Newspaper, Department of Public Works Website
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	Bellecci & Associates BKF Engineers Gannett Fleming Mark Thomas & Company Placeworks RHAA URS
3	State the total number of RFP's sent to prospective proposers:	Nine (9)
4	How many proposals did you receive?	Four (4)
5	List in alphabetical order the name of the proposers (or finalist, if applicable) and the location:	AECOM, San Jose, CA