

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND
AUTHORIZING THE COUNTY MANAGER OR HIS DESIGNEE TO ENTER INTO A
THREE YEAR AGREEMENT WITH ECIVIS, INC. FOR THE TERM MAY 1, 2015
THROUGH APRIL 30, 2018 AND A TOTAL NOT-TO-EXCEED AMOUNT OF \$114,855**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County has contracted with eCivis since May 1, 2007 for the use of its grant networking system to locate and track grants;

WHEREAS, since that time, the County and its non-profit partners have successfully been awarded grants totaling \$2 million that were located through the eCivis Grants Network system;

WHEREAS, the current agreement expires on April 30, 2015, and the County of San Mateo would be served by continuing to use eCivis services to locate and maximize grant opportunities;

WHEREAS, the RFP process is anticipated for contracts over \$100,000, but it is in the best interests of the County to waive its RFP process for this contract because eCivis is the sole source provider of grant research and tracking services with a fully automated web application that alerts the end users of new grants and modifications via e-mail notifications, summarizes notice of fund availability (NOFA) information into a standardized two to three page summary, provides online and onsite system training and extensive information on applying for and managing grants (the KnowledgeBase),

provides access to over 1,000 previously funded grant applications, and allows local non-profits to piggyback on the County Agreement at a modest expense to the County;

WHEREAS, eCivis has modified its fee structure and pursuant to the proposed Agreement will provide the County with the Enterprise Edition of its product, which includes grant management and reporting services, at no additional cost; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an Agreement with eCivis, Inc. for the three year term May 1, 2015 through April 30, 2018 for a total not-to-exceed amount of \$114,855; and

WHEREAS, this Board has been presented with the Agreement and has examined and approved it as to both form and content and desires to enter into the Agreement;

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Request for Proposals process is waived; and

BE IT FURTHER RESOLVED that the County Manager or his designee is hereby authorized and directed to execute an Agreement in substantially the form provided herewith, for and on behalf of the County of San Mateo.

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