



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Resources



Date: March 9, 2015

Board Meeting Date: April 28, 2015

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Donna Vaillancourt, Human Resources Director
Pamela Gibson, Employee Wellness Program + Work-Life Services Manager

Subject: Amendments to the agreements with the Airport Commission of the City and County of San Francisco and Palcare for child care services

RECOMMENDATION:

Adopt a resolution executing amendments to the agreements with the Airport Commission of the City and County of San Francisco; and PALCARE for the provision of child care services increasing the maximum obligation of each agreement by \$81,875 in fiscal year 2014-2015 and by \$327,500 per fiscal year in fiscal years 2015-2016, 2016-2017 and 2017-2018 to a new aggregate maximum obligation of \$2,926,875 per agreement, with no change to the term of each agreement from July 1, 2013 through June 30, 2018.

BACKGROUND:

Since 1991 the County has had collaborative agreements with the Airport Commission of the City and County of San Francisco (the "Airport Commission") and Palcare for the provision of child care services for Airport employees and the community. Contract requirements imposed by the City and County of San Francisco make contracting directly with Palcare administratively burdensome for the Airport Commission. In order to facilitate the delivery of child care services, the County has agreed to act as a fiscal intermediary between the Airport Commission and Palcare and has separate agreements with each entity. The County benefits from this arrangement as children of County employees receive priority enrollment at Palcare (behind Airport employees).

Palcare, which has a separate long-term operating lease agreement with the County, utilizes a County-owned facility at 945 California Drive in Burlingame that accommodates the child care center.

The current child care service agreements with the Airport Commission and Palcare extend through June 30, 2018. These agreements with the Airport Commission and with Palcare enable Airport employees to continue to receive subsidized child care services. In addition, the County's agreement with Palcare includes a provision granting children of County employees to continue to receive priority enrollment status at the child care center.

DISCUSSION:

The agreements with the Airport Commission and Palcare are being amended to accommodate an increase in funding that the Airports Commission is making available for tuition assistance for Airport children who are using the child care facility, effective April 1, 2015. The Commission is also modifying the formula that is used to determine the amount of tuition assistance for Airport families, resulting in more Airport families being eligible for tuition assistance. All costs/subsidies are covered by the City and County of San Francisco. There are no County funds utilized under these agreements.

Palcare's current collective bargaining agreement does not offer pay for jury duty service to employees who live within San Mateo County. The Jury Service Ordinance provides that Contractors who do not comply with the ordinance should submit requests for waivers to the County Manager, and Palcare has previously done so.

The amendments and resolution have been reviewed and approved by County Counsel as to form. These changes are effective April 1, 2015.

Approval of these amendments contributes to the Shared Vision 2025 outcome of a Collaborative Community by collaboratively working together with the City and County of San Francisco to meet child care needs of employees of both organizations. Palcare offers a safe and educational environment to almost 200 children ranging in ages 3 months to six years.

PERFORMANCE MEASURES:

Measure	FY 2013-14 Actual	FY 2014-15 Actual	FY 2014-15 Projected	FY 2015-16 Projected	FY 2016-17 Projected	FY 2017-18 Projected
# of Children Enrolled	200	200	200	200	200	200
% Airport Enrollment	30%	30%	35%	40%	45%	50%
% County Enrollment	4%	4%	5%	5%	5%	5%

FISCAL IMPACT:

The term of both agreements remains the same, July 1, 2013 through June 30, 2018. The maximum amounts payable under both agreements is being increased by \$327,500 per fiscal year (or \$75,000 per fiscal quarter) to a new aggregate maximum obligation of \$2,926,875. The changes to these agreements are effective April 1, 2015. The Airport Commission will continue to cover the increased annual payment for Palcare. There is no net county cost.