RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH DOCUMENTS FULFILLMENT SERVICES TO CONTINUE GENERATING CLIENT CORRESPONDENCE, EXTENDING THE TERM TO FEBRUARY 28, 2017, INCREASING THE AMOUNT BY $750,000 TO AN AMOUNT NOT TO EXCEED $1,500,000

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RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Human Services Agency (HSA) migrated to the CalWORKs Information Network (CalWIN) on October 1, 2005, for the purpose of generating client correspondence due to the complexity of printing and mailing correspondence; and

WHEREAS, Document Fulfillment Services will provide for the printing of client correspondence in connection with CalWIN and is a sole-source provider recommended through the competitive process of the County of Sacramento; and

WHEREAS, cost for services have increased due to higher than projected expenditures during the Affordable Care Act initial and subsequent enrollment periods; and

WHEREAS, extending the term of the agreement by eight months to February 28, 2017, the same period as the agreement with Sacramento County, will allow HSA to prepare for a possible future joint Request For Proposal (RFP); and

WHEREAS, the Parties now wish to amend the agreement to extend the terms by eight months to February 28, 2017, and increase the amount by $750,000, for a total obligation not to exceed $1,500, 000, the purpose of continuing communication with CalWIN clients; and

WHEREAS, this Board has been presented with a form of such an amendment to the agreement and has examined and approved it as to both form and content and desires to enter into the same.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

the President of this Board of Supervisors is hereby authorized and directed to execute said amendment to the agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

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