



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Parks



**Date:** March 12, 2015  
**Board Meeting Date:** April 14, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors

**From:** Marlene Finley, Parks Director

**Subject:** Appropriation Transfer Request to Fund the Crystal Springs Construct Trail South of Dam to HWY 35 Capital Project

**RECOMMENDATION:**

Approve an appropriation transfer request in the amount of \$810,000 from unanticipated revenue to fixed assets to fund work on the Crystal Springs Construct Trail South of Dam to HWY 35 Capital Project.

**BACKGROUND:**

The Crystal Springs Regional Trail (CSRT) South of Dam Project (Project) will construct a 0.9 mile recreational multi-use trail along an existing San Francisco Public Utilities Commission (SFPUC) service road that will complete part of a 2.5 mile gap in the CSRT. The CSRT currently serves hikers, joggers, equestrians, and cyclists and is one of the most popular facilities operated by the San Mateo County Parks Department. In 1993, your Board entered into a Memorandum of Understanding (MOU) with SFPUC for the purposes of conveyance of permanent trail easements and development of segments of the CSRT within the SFPUC's San Francisco Peninsula Watershed lands, including the proposed Project. In October 1994, a Mitigated Negative Declaration was adopted for the entire alignment of the CSRT, and in 1996 the SFPUC granted the required easements to the County to construct, operate, and maintain the trail while SFPUC retained ownership of the land.

Your Board has previously approved the submission and execution of grant documents and acceptance of grant funds from the California State Parks Recreational Trail Program, the California Department of Parks and Recreation Land and Water Conservation Fund, and the California State Coastal Conservancy.

**DISCUSSION:**

On Monday, May 19, 2014, bids were accepted for this project and subsequently referred to the County's Department of Public Works (DPW) for checking and recommendation. The bid of Interstate Grading & Paving, Inc. (Contractor) was the lowest responsible bid received for the work.

On June 3, 2014, the Board of Supervisors adopted Resolution No. 073218 authorizing an agreement with Interstate Grading & Paving, Inc. for an amount not to exceed \$989,953 for the construction of the Project.

For this Project, \$165,421 was appropriated in the FY 2104-2015 budget in the Parks & Marina Projects-Park Acquisition Fund and \$358,000 in Measure A Projects-Parks Fund, for a combined total of \$523,412. The \$165,421 has been fully expended for planning, design and engineering costs. The remaining funds are \$358,000 in the Measure A Projects- Parks Fund. We have additional project expenditures in the amount of \$1,168,000 for work performed on this project that includes Contractor costs, DPW project management costs, biological monitoring of endangered species and drilling sites by Coast Ridge Ecology, and roadway pot-holing by BAGG, which underfunds this project by \$810,000. Approval of this appropriation transfer request (ATR) will fully fund the project and allow for its completion.

County Counsel has reviewed and approved the appropriation transfer request (ATR) as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of an Environmentally Conscious Community as construction of the regional trail project increases the number and quality of natural experiences of visitors to the County Parks. Each visitor that experiences the County's natural resources gains a greater appreciation of the need for their preservation.

**PERFORMANCE MEASURE(S):**

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Number of Visitors to Crystal Springs Trail	286,318	337,466

**FISCAL IMPACT:**

The ATR will transfer one-time funds in the amount of \$810,000 from unanticipated revenue to fixed assets for payments associated with expenditures of the Crystal Springs Construct Trail South of Dam to HWY 35 Capital Project. The ATR includes appropriations for operating transfers between funds. This action has no effect on Net County Cost.