



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** January 21, 2015  
**Board Meeting Date:** February 24, 2015  
**Special Notice / Hearing:** Complied with 10-Day  
Notice and Publication;  
Special Hearing  
Required  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Fair Oaks Sewer Maintenance District – Lands of Bayer

**RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, conduct a public hearing, and after conducting the public hearing, adopt a resolution:

- A) Ordering the annexation of the Lands of Bayer, 931 High Road, Woodside, APN 069-150-660, to the Fair Oaks Sewer Maintenance District; and
- B) Directing the Director of Public Works to transmit a copy of the resolution ordering annexation to the Town of Woodside and file maps of said annexation with the appropriate agencies.

**BACKGROUND:**

The Fair Oaks Sewer Maintenance District (District) entered into an agreement with the Town of Woodside (Town) dated April 2, 1968 for the provision of sewage transmission and disposal through District facilities of wastewater collected by the District for properties within the corporate limits of the Town and the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District (Assessment District), once the properties are annexed to the District.

Monika F. Bayer is the current owner of the property within the Town of Woodside at 931 High Road, which is also identified as Assessor's Parcel Number 069-150-660. Ms. Bayer has requested that her property be annexed to the District in order to receive sewer service. Her existing septic system failed and she has received permission from

the District to expedite a connection. A public hearing to consider an annexation to the District is required pursuant to Section 5820 et. seq. of the Streets and Highways Code.

Your Board adopted Resolution No. 073603 on January 27, 2015, which set 9:00 A.M. on Tuesday, February 24, 2015 in your Chambers as the time and place for a public hearing to consider the annexation of the Lands of Bayer to the District.

**DISCUSSION:**

The public hearing to consider the proposed annexation has been properly noticed and the appropriate description prepared. The District is able to provide sewer service to the property as it is one of the properties within the Assessment District that was allocated a portion of the District's sewage treatment capacity. Therefore, we are recommending that the annexation be approved.

County Counsel has reviewed and approved the Resolution as to form and the Town has consented to the annexation by adopting their Resolution No. 2014-6992.

Approval of this annexation contributes to the Shared Vision 2025 outcome of a Healthy Community by providing effective sanitary sewer service to a parcel in a suburban area that would otherwise use an "on-site" method to handle wastewater.

**FISCAL IMPACT:**

The property owner has paid or will pay all required fees for the parcel as follows:

- |  |         |
|--|---------|
| • Annexation Processing Fee:                               | \$1,800 |
| • District Connection Fee:                                 | \$4,187 |
| • Plan Review Fee:   | \$300   |
| • Sewer Inspection Permit Fee:                             | \$300   |
| • State Board of Equalization's Recording and Mapping Fee: | \$350   |

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$560 for Fiscal Year 2014-2015. The property owner has constructed and paid for the sewer lateral that was necessary to bring sewer service to this property.

There is no impact to the General Fund.