



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: December 19, 2014
Board Meeting Date: February 24, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Sheriff Greg Munks
Subject: Agreement with Redwood City Fire

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Redwood City Fire to provide fire prevention services in the Sheriff's Office of Emergency Services for the term of January 19, 2015 through June 30, 2015, in an amount not to exceed \$153,834.

BACKGROUND:

The San Mateo County Office of Emergency Services (OES) was established in 1963 as an independent County department to serve the then 440,000 County residents. The unit was comprised of a Director, Deputy Director, and a District Supervisor. Over time the staffing level expanded to 15 employees, including Hazardous Materials Specialists, 9 District Coordinators and support staff. In 1997, emergency management responsibilities were transferred to the Sheriff and the San Mateo County Area Office of Emergency Services was formed, evolving into the Office of Emergency Services and Homeland Security following the events of September 11, 2001.

In 2012, Sheriff Munks reorganized OES into the Homeland Security Division and identified a Sheriff's Captain to command the Division; for organizational consistency, the Division was titled the Homeland Security Division (HSD). The Division oversees two bureaus: OES and the Emergency Services Bureau (ESB), and is overseen by a Sheriff's Lieutenant. A Sheriff's Sergeant and five District Coordinators are also included in the full-time operational staff. An additional six sworn Sheriff law liaison perform collateral duties for ESB on a part-time, on-call basis and respond as needed to JPA member cities' requests for service.

Today the HSD/OES serves a population of over 800,000 residents; nearly double the number served in the past and with half the staff. The HSD/OES coordinates activities to mitigate, prepare for, respond to, and recover from disasters and offers effective

planning, training and coordination to continually develop the mitigation, preparedness, and response and recovery capabilities for emergencies resulting from all hazards.

To meet the expectation of a safer County through effective partnerships, the Police and Fire Chiefs Associations request a full-time Fire Battalion Chief assignment to the HSD/OES..

DISCUSSION:

The department-assigned Fire Battalion Chief would offer great benefits to the Operational Area. Some areas that the Battalion Chief will manage include, but are not limited to: Sheriff's Office/Fire Service Maritime Search and Rescue programs, leadership in the Emergency Managers Association, participation in training and exercise, planning and policy committees throughout the County; plan and coordinate enhanced Countywide ICS based training in the form of workshops, tabletops and exercises; and represent the Cal Fire and Municipal Fire Chiefs in grant project management, community events and meetings. Fire Service Protection Protocols are being developed in response to numerous violent intruder/active shooter incidents across the County and this partnership will further the necessary training and exercising required by both law and fire disciplines. The Fire liaison at the HSD/OES will additionally help manage grant projects as well as training and implementation of numerous countywide plans and protocols. The Battalion Chief will not be an OES full time employee; instead the Battalion Chief will remain an employee from the participating fire department assigned to OES. Both the Fire Chiefs and Police Chiefs Associations are in full support of this partnership to enhance HSD/OES and ultimately the communities served.

The Resolution and agreement have been reviewed and approved as to form by County Counsel.

The agreement contributes to the Shared Vision 2025 outcome of a Collaborative Community by the coordination of the agencies within the County to ensure that the public's safety as well as that of first responders is met in a responsible and timely manner.

PERFORMANCE MEASURES:

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Number of incidents responded to by OES Staff	24	26
Percent of emergency incidents responded to within one hour	100	100

FISCAL IMPACT:

The amount of the agreement is not to exceed \$153,834. This agreement will be funded through a combination of the Emergency Management Performance Grant (EMPG), the OES-JPA member agencies and the County. In terms of the OES-JPA agreement, the Net County Cost for this agreement will be \$40,907.