

**THIRD AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
STARVISTA**

THIS THIRD AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and STARVISTA, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement on July 23, 2013 for the purpose of providing temporary crisis residential services, crisis intervention/suicide prevention, emancipated foster youth outreach and aftercare services (THP-Plus) and services for homeless youth in the amount of \$4,145,822 for the term of July 1, 2013 through June 30, 2016; and

WHEREAS, the parties amended the Agreement to add Measure A funds in the amount of \$1,021,720 for a total obligation of 5,167,542 to increase prevention and early intervention services, for the identification, intervention and treatment of children and families at risk, StarVista will develop a program called Child and Adolescent Hotline Prevention Program (CAHPP) with an active 24/7 Hotline to provide easy access to services for childhood and adolescent issues, ages 0 – 18 years for the term October 1, 2013 through June 30, 2015; and

WHEREAS, the parties amended the Agreement the second time to add the Community Development Block Grant- offset (CDBG-offset) funding for services for homeless youths for FY 2014-15 in the amount of \$23,024 for a new total obligation of \$5,190,566; and

WHEREAS, the parties wish to further amend the Agreement the third time to add one-time Measure A funding to the Daybreak Program in the amount of \$100,000 for a new total obligation of \$5,290,566.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO  
AS FOLLOWS:**

- 1. Section 2- Services to be performed by Contractor** of the agreement is amended to read as follows:  
In consideration of the payments set forth herein and in Exhibits B, B1, B2, B3 and B4 Contractor shall perform services for County in accordance with the terms, conditions and specifications set forth herein and in Exhibits A, A1, A2 and C1.

2. **Section 3 Payments** of the agreement is amended to read as follows:  
In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibits A, A1, A2 and C1 County shall make payment to Contractor based on the rates and in the manner specified in Exhibits B, B1, B2, B3 and B4. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed **FIVE MILLION TWO HUNDRED NINETYTHOUSAND FIVE HUNDRED SIXTY SIX DOLLARS, (\$5,290,566).**
3. **Exhibit B4- One-Time Measure A funding for Daybreak Program- Rate of Payment** is attached and added to the agreement.
4. **Exhibit C- Program Monitoring** is replaced with new C1- Program Monitoring attached.
5. All other terms and conditions of the Agreement **dated July 23, 2013, January 7, 2014 and November 13, 2014** between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,  
have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
President, Board of Supervisors, San Mateo County

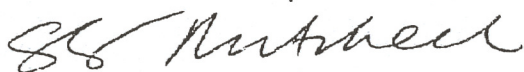
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

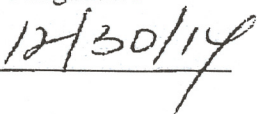
STARVISTA

Dr. Sara Larios Mitchell, Chief Executive Officer



Contractor's Signature

Date: \_\_\_\_\_





**Measure A funding- Daybreak Program  
Rate of Payment**

In consideration of the services provided by Contractor in **Exhibit A, Section IV- Daybreak Program for Homeless Youth**, County shall pay Contractor upon receipt of invoice and approval by the Director of Human Services Agency or his/her designee in the manner described below:

1. County shall pay Contractor **one-time \$100,000 Measure A funds** contingent upon matching the funds through other funding sources. Contractor will submit an invoice along with the documentation that verifies matched funds. Payments will be made within thirty (30) working days upon receipt of Contractor's invoice.
2. County may withhold all or part of the Contractor's total payment if the Human Services Agency Director or his/her designee determines reasonably that Contractor has not satisfactorily performed the services described in **Exhibit A, Section IV- Daybreak Program for Homeless Youth**.
3. In no event shall the total exceed **FIVE MILLION TWO HUNDRED NINETY THOUSAND FIVE HUNDRED SIXTY SIX DOLLARS, (\$5,290,566)** for the term of the Agreement.
4. Invoices shall be sent to:  
  

San Mateo County Human Services Agency  
Gary Beasley Program Manager  
1 Davis Drive, 2<sup>nd</sup> floor  
Belmont, CA 94002
5. All payments under this agreement must directly support services specified in this Amendment to the Agreement.
6. Provision of services is subject to availability of County, Federal or State Funds and acceptable program performance. In the event that the County does not receive the adequate funding from the County, Federal or State, the contract may be re-negotiated and/or rescinded.
7. County will give thirty (30) days prior written notice to Contractor of County's intent to withhold payment.
8. If County reasonably determines that circumstances warrant immediate action, County may withhold payment immediately, without the thirty (30) day waiting period, upon County's written notice with justification to Contractor.

**Program Monitoring  
JULY 1, 2013 through JUNE 30, 2016**

**I. Contractor's Responsibilities Reporting Requirements**

**A. Reporting Timelines**

1. Submit to County the Quarterly Activity Report describing delivery of services provided and the Quarterly Demographic Report. Submit reports within fifteen (15) business days after the end of each quarter as follows:

FY 2013-14

<u>Qtr. Begins</u>	<u>Qtr. Ends</u>	<u>Report Due</u>
7/1/13	9/30/13	10/15/13
10/1/13	12/31/13	1/15/14
1/1/14	3/31/14	4/15/14
4/1/14	6/30/14	7/15/14

FY 2014-15

<u>Qtr. Begins</u>	<u>Qtr. Ends</u>	<u>Report Due</u>
7/1/14	9/30/14	10/15/14
10/1/14	12/31/14	1/15/15
1/1/15	3/31/15	4/15/15
4/1/15	6/30/15	7/15/15

FY 2015-16

<u>Qtr. Begins</u>	<u>Qtr. Ends</u>	<u>Report Due</u>
7/1/15	9/30/15	10/15/15
10/1/15	12/31/15	1/15/16
1/1/16	3/31/16	4/15/16
4/1/16	6/30/16	7/15/16

2. Submit to County a Mid-Year and Year End Reports describing actual delivery of services provided and listing the current members of Contractor's governing Board. Explain any variations from expected service levels. Submit report on January 31, 2014 and July 31, 2014 for FY 2013-14 on January 31, 2014 and July 31, 2014 for FY 2014-15, and on January 31, 2015 and July 31, 2015 for FY 2015-16.

3. Submit to County outcome data on surveys provided by County staff. Survey data will be collected and submitted four times at each fiscal year during the term of this Agreement (Fall, 2013 and Spring, 2014 for FY 2013-14 and Fall, 2014 and Spring, 2015 for FY 2014-15, and Fall, 2015 and Spring, 2016 for FY 2015-16).

## **B. Reporting Requirements and Program Outcomes**

### **Your House Residential Services**

The following objectives will be reached for Your House Residential Services:

- a. Residential  
Upon exit, ninety percent (90%) of youth will return home or be placed in a stable and supported living environment. Case records will be monitored quarterly to determine compliance with the above.
- b. Bilingual Counselor  
A bilingual counselor will provide culturally sensitive assessment, individual, group, and family counseling. Case records will indicate the number of sessions provided and the type (group, family and individual). One hundred percent (100%) of the youth receiving counseling will have a treatment plan developed and/or receive referrals for other general support services.
- c. Outreach  
Staff will provide outreach to seriously at risk youth. Counselors will make two thousand five hundred (2,500) street based, mailing and community outreach contacts to at risk youth to link with shelter, health care, substance abuse treatment and general support services. Monitoring will be based on staff records indicating the type of contact and tracking the numbers of contacts.

### **Crisis Intervention and Suicide Prevention Services**

- a. One hundred percent (100%) of individuals seeking crisis counseling and intervention will receive immediate counseling and referral to other services.
- b. Eighty percent (80%) of youth participating in suicide intervention and prevention educational courses will score one hundred percent (100%) on suicide prevention post test.
- c. Data for the above objectives will be collected through telephone logs, counselor notes, attendance rosters and educational surveys.



**Emancipated Foster Youth Outreach and After Care Services:**

The following objectives will be tracked by the Emancipated Foster Youth Program:

- a. Emancipated Foster Youth Program staff at Contractor will document all efforts to locate former foster youth through countywide youth serving agencies. A quarterly report will indicate the number and type of contact made by staff.
- b. For actual youth contacted case management and information will be provided. Each contact shall be recorded in case records and provided to HSA outlining the number and type of contact and service provided. In one year five hundred (500) contacts will be documented.
- c. An annual summary of services and contacts will be provided with a tracking system in place to provide clear ongoing data on the status of each youth contacted.
- d. Program staff will develop youth asset surveys to measure participants' progress during the program.
- e. Provider staff will attend ALL transitional team meetings

**Daybreak**

The following outcome objectives will be tracked upon the participant's exit from the shelter component:

- a) Eighty percent (80%) of the youth with individual case plans will complete a job training program or secure a high school equivalency degree.
- b) Eighty percent (80%) of the youth with individual case plans will secure and maintain employment, community service placement or maintain appropriate school enrollment.
- c) Sixty-five percent (65%) of the youth with individual case plans will transition to a positive living arrangement (independent living, return to family, shared housing in the community).
- d) 100% of youth with substance abuse problems will be referred to appropriate substance abuse treatment providers.
- e) 100% will be provided with safe and stable shelter and healthy meals.
- f) 100% will be provided with nutrition information that teaches them how to shop, cook and plan nutritious meals.
- g) 100% will receive necessary medical treatment.
- h) 100% of youth will be provided with health information.