



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** October 22, 2014  
**Board Meeting Date:** December 9, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject:** Agreement with Bay Area Cash Assistance Program for Immigrants (CAPI) Consortium

**RECOMMENDATION:**

Adopt a Resolution authorizing:

- A) An Agreement with the Bay Area Cash Assistance Program for Immigrants (CAPI) Consortium identified as the Counties of: Alameda, Contra Costa, Marin, Merced, Monterey, San Mateo, Santa Cruz, Solano, Sonoma and Stanislaus, for the purpose of the County of San Mateo to act as the Fiscal Agent in making payments on behalf of the Consortium Counties and as specified by the state to eligible CAPI recipients for the term of July 1, 2014 through June 30, 2018; and
- B) The Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions as set by the state.

**BACKGROUND:**

Since 2000, the County of San Mateo has participated in the Bay Area Consortium, a multi-county consortium to administer CAPI, and has taken on the Fiscal Agent responsibility. CAPI is a 100% state funded program that provides cash assistance to legal immigrants who are not eligible for Supplementary Security Income/State Supplementary Payment (SSI/SSP) benefits solely due to the immigrant provisions of the Welfare Reform Law. The program is based on the federal regulations promulgated by the Social Security Administration for the SSI program. Grant amounts are \$10.00 less than the SSI/SSP levels. The counties of Alameda, Contra Costa, Marin, Merced, Monterey, San Mateo, Santa Cruz, Solano, Sonoma, and Stanislaus have collaborated to establish the Bay Area CAPI Consortium. On March 21, 2000, the County of San Mateo's Board of Supervisors approved the first Agreement to establish the Consortium.

The member counties now wish to enter into a new Agreement for the term of July 1, 2014 to June 30, 2018.

**DISCUSSION:**

As the Fiscal Agent for the Bay Area CAPI Consortium, the County of San Mateo is responsible for determining eligibility and administering state funding to eligible recipients for all ten Consortium Counties. The County of San Mateo's responsibility is to make payments contingent upon the receipt of funds from the state. In the case of a budget impasse, Consortium Counties are responsible for advancing funds to the County of San Mateo to make payments to their recipients.

There has been a delay in executing this Agreement as negotiations had to be conducted and signatures obtained from nine other counties.

County Counsel has reviewed and approved the Agreement and Resolution as to form, Risk Management has waived the Contractor's insurance, and the Contract Compliance Committee has approved a 3-Year Waiver Request. The Director of the Human Services Agency has approved a waiver for Equal Benefits, Non-Discrimination and your Board is being asked to waive the Jury Services Ordinance, as this is a cooperative Agreement and the nine other surrounding counties are exempt.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by collaborating with counties to administer a program that provides cash assistance and benefits to legal immigrants in need and improves the quality of life. It is estimated that 93% of CAPI applications will be approved timely and by working with Consortium Counties, that the number of those applications not approved on time will decrease over the term of the Agreement. The standard set by the state for applications approved on time is 90%. The County meets or exceeds that performance measure.

**PERFORMANCE MEASURE(S):**

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Percentage of CAPI applications approved timely (within 60 days)	92%	93%

**FISCAL IMPACT:**

The term of this Agreement is extended by four years to July 1, 2014 through June 30, 2018. All CAPI payments, administrative costs and other CAPI related expenditures are fully funded by the state. In the event of a state budget impasse, the consortium counties will advance their County's share of CAPI funds, thus resulting in San Mateo County only being responsible for its own CAPI costs. Appropriation is included in the Adopted Budget for FY 2014-15 and will be included in the Recommended Budgets for FY 2015-16 through FY 2017-18. There is no Net County Cost.