



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Assessor-County Clerk-Recorder



**Date:** October 30, 2014  
**Board Meeting Date:** December 9, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Mark Church, Assessor-County Clerk-Recorder & Chief Elections Officer

**Subject:** Approval of the Conflict of Interest Code for San Mateo County Departments, School Districts, Special Districts and Agencies

**RECOMMENDATION:**

Adopt a Resolution authorizing:

- A) Approving amendments of the Conflict of Interest Code for select County Departments, School Districts, Special Districts and Agencies.

**BACKGROUND:**

State law requires each local public agency to adopt a Conflict of Interest Code designating employees, members and consultants who must file annual conflict of interest statements. The Board of Supervisors, as the code-reviewing body for all local agencies in San Mateo County except cities and city agencies, must approve the local agency's code.

State law also requires a public agency to amend its code to address changed circumstances such as when it adds or deletes positions or changes the duties of positions. The Board of Supervisors, as the code-reviewing body, must approve any changes in a local agency's code. Every two years, each local agency is notified by the County Clerk to review its code and, if it is necessary to change the code, submit an amended Code to the Board of Supervisors for review and approval.

**DISCUSSION:**

South Bayside System Authority was dissolved and therefore no longer requires a Conflict of Interest Code and its functions were replaced by the Silicon Valley Clean Water. The attached amendments reflect the changes in affected county. The

Resolution approves the Conflict of Interest Code, as amended, for certain County Departments, School Districts, Special Districts, Agencies, Boards and Commissions.

County Counsel has reviewed and approved the Resolution and Amendments as to form.

Approval of this Resolution contributes to the Shared Vision 2025 Outcome of a Responsive, Effective and Collaborative Community as County and local governments effectively communicate, collaborate and develop strategic approaches to issues affecting the entire County.

**FISCAL IMPACT:**

There is no fiscal impact.