

## **RESOLUTION NO.**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH DFM ASSOCIATES, INC. FOR A VOTER REGISTRATION SYSTEM, EXTENDING THE TERM TO JUNE 30, 2019, AND INCREASING THE AMOUNT BY \$658,692 TO AN AMOUNT NOT TO EXCEED \$1,858,692, OF WHICH \$1,858,692 WILL BE NET COUNTY COST**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of services to or for County or any Department thereof; and

**WHEREAS**, on November 10, 2009, the County entered into an agreement with DFM Associates, Inc. ("DFM") for the acquisition of a voter registration system; and

**WHEREAS**, the Agreement will expire on December 31, 2014; and

**WHEREAS**, an extension of the agreement is needed to ensure the maintenance of voter registration files and the management of elections in San Mateo County.; and

**WHEREAS**, no Request for Proposals (RFP) was conducted given the high integration of the DFM system in the processes and systems used by Elections, the history of good performance of the DFM system, and the high cost associated with

implementing any alternative system; and

**WHEREAS**, the Registration & Elections Division (“Elections”) is requesting a waiver of the RFP process to allow DFM to continue to provide its voter registration system; and

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the RFP process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of an RFP; and

**WHEREAS**, this Board of Supervisors now determines that the best interest of the County could be served without the necessity of proposals in this instance; and

**WHEREAS**, both parties wish to enter into an amendment to the agreement (Amendment No. 1) whereby DFM will provide the voter registration system outlined above for the term of November 10, 2009, through June 30, 2019, in a revised amount not to exceed \$1,858,692; and

**WHEREAS**, this Board has been presented with a form of such amendment, has examined and approved it as to both form and content, and desires to enter into it.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the RFP process for said amendment is hereby waived.

**BE IT FURTHER RESOLVED** that the President of the Board be and is hereby authorized and directed to execute said amendment to the Agreement with DFM Associates, Inc. for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief Elections Officer or his designee is hereby authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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