



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** October 30, 2014  
**Board Meeting Date:** December 9, 2014  
**Special Notice / Hearing:** Complied with 10-Day  
Notice and Publication;  
Special Hearing  
Required  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Oak Knoll Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Oak Knoll Sewer Maintenance District – Lands of Cocco

**RECOMMENDATION:**

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, conduct a public hearing, and after conducting the public hearing, adopt a Resolution:

- A) Ordering the annexation of the Lands of Cocco (764 Hillcrest Drive, Redwood City, APN 058-271-060) to the Oak Knoll Sewer Maintenance District; and
- B) Directing the Director of Public Works to transmit a copy of the Resolution ordering annexation and file maps of said annexation with the appropriate agencies.

**BACKGROUND:**

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

Mike Cocco is the current owner of the property at 764 Hillcrest Drive, which is also identified as Assessor's Parcel Number 058-271-060. He has requested that his property be annexed to the District in order to receive sewer service. A public hearing to consider an annexation to the District is required pursuant to Section 4860 et. seq. of the Health and Safety Code.

Your Board adopted Resolution No. 073473 on November 4, 2014, which set 9:00 A.M. on Tuesday, December 9, 2014, in your Chambers as the time and place for a public hearing to consider the annexation of the Lands of Cocco to the District.

**DISCUSSION:**

The public hearing to consider the proposed annexation has been properly noticed and the appropriate description prepared. The District is able to provide sewer service to the property. Therefore, we are recommending that the annexation be approved.

County Counsel has reviewed and approved the Resolution as to form and the City has consented to the proposed annexation by adopting their Resolution No. 15368.

Approval of this annexation contributes to the Shared Vision 2025 outcome of a Healthy Community by providing effective sanitary sewer service to a parcel in a suburban area that would otherwise use an “on-site” method to handle wastewater.

**FISCAL IMPACT:**

The property owner has paid or will pay all required fees for the parcel as follows:

- |  |         |
|--|---------|
| • Annexation Processing Fee:                               | \$1,800 |
| • District Connection Fee:                                 | \$9,019 |
| • Sewer Treatment Capacity Fee:                            | \$177   |
| • Plan Review Fee:   | \$300   |
| • Sewer Inspection Permit Fee:                             | \$300   |
| • State Board of Equalization’s Recording and Mapping Fee: | \$300   |
| • Redwood City Sewer Connection Fee:                       | \$550   |

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$990 for Fiscal Year 2014-2015. The property owner will construct and pay for the sewer main line extension and lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.