



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager



**Date:** November 17, 2014  
**Board Meeting Date:** December 9, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael Callagy, Deputy County Manager

**Subject:** Resolution Certifying The Critical Need For Retiree Appointment

**RECOMMENDATION:**

Adopt a Resolution approving the hiring of retired Agenda Administrator employee Rebecca Romero to an extra help position in order to provide training on the Board agenda process, and certifying, pursuant to Government Code §7522.56(f) (1), that the nature of employment and appointment is necessary to fill a critically-needed position before the post-retirement 180 day separation period expires.

**BACKGROUND:**

On September 12, 2012, the California Public Employees' Pension Reform Act, which is known as "PEPRA" (Assembly Bill 340), was signed into law effective January 1, 2013. Additionally, Assembly Bill 197, which amends a portion of the 1937 Act, was signed into law the same date to be effective January 1, 2013. The PEPRA legislation includes provisions in Government Code §7522.56 requiring a 180 day separation ("sit-out") period following the date of retirement for non-safety retirees who are re-employed by a public agency within the same retirement system as an employee or through a contract unless:

- The employer certifies the nature of the employment and that appointment is necessary to fill a critically-needed position before the 180 days has passed.

For the exception to apply, legislation requires that your Board, as the employer's governing body, must approve by resolution the appointment in a public meeting and not on the consent calendar.

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**DISCUSSION:**

The County Manager/Clerk of the Board is responsible for scheduling and preparing the Board of Supervisors agenda, recording the proceedings, and maintaining the official record and actions pertaining to Board actions. In fulfilling this role, the County Manager/Clerk of the Board's Office seeks to have Rebecca Romero return to the County in an extra help capacity to train a new staff member in the Board Agenda process, including the use of the County's Board Agenda system (SIRE).

Ms. Romero retired on September 12, 2014 after serving as Agenda Coordinator/Administrator for over five years. Ms. Romero offers unique skills, expertise, and knowledge that will assist in transitioning a new staff member into this role as it is vital that we continue to ensure accurate and timely Board agenda development, posting, distribution, and recording.

Ms. Romero's assistance is needed immediately. Ms. Romero will be paid \$35.46 per hour for her assistance for a period not to exceed 960 hours in 12 months. This rate is equivalent to the hourly rate of pay for an Agenda Administrator, Ms. Romero's former position.

County Counsel has reviewed and approved the resolution as to form.

**FISCAL IMPACT:**

There is no increase in net County cost associated with the recommended action. Appropriations to cover extra help costs are included in the County Manager/Clerk of the Board Adopted Budget.