



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** August 25, 2014  
**Board Meeting Date:** November 4, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
Stephen Kaplan, Director, Behavioral Health & Recovery Services

**Subject:** Agreement with Raja Balupari doing business as Adroit Technologies, Inc.

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Raja Balupari doing business as Adroit Technologies, Inc. for technical support services for the term July 1, 2014 through June 30, 2015, in an amount not to exceed \$162,800.

**BACKGROUND:**

In November 2012, Behavioral Health and Recovery Services (BHRS) released a Request for Proposals (RFP) to select a provider to perform Report Writer-Database Programmer activities. Raja Balupari dba Adroit Technologies, Inc. was selected to provide these specialized services. Mr. Balupari has been providing these services to BHRS for the last 18 months and thus has extensive experience with Avatar reports. The County's Information Services Department participated in the RFP and selection of Mr. Balupari.

**DISCUSSION:**

Avatar, the BHRS Electronic Health Record software, enables BHRS to collect a great deal of data on its services. However, to turn that data into usable information, BHRS must define and generate reports. These reports provide information to BHRS' front line staff and our billing and accounting departments, enabling BHRS to improve the efficiency and effectiveness of services to its clients.

The Resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and Resolution have been reviewed and approved by County Counsel as to form. This agreement is on the Continuing Resolution.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing online reports to support clinical supervision and timely billing services. It is anticipated that 90% of the reports will be completed by the scheduled due date.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Reports completed by the scheduled due date	90%	90%

**FISCAL IMPACT:**

The term of the agreement is July 1, 2014 through June 30, 2015. The amount of the agreement is not to exceed \$162,800. These services are 100% funded through 1991 Realignment. There is no Net County Cost. The payment provisions and levels of services in the agreement are essentially the same as the prior agreement. Funds for these services have been included in the BHRS FY 2014-15 Adopted Budget.