



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** September 30, 2014  
**Board Meeting Date:** November 4, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject:** Amendment to the Agreement with InnVision Shelter Network

**RECOMMENDATION:**

Adopt a Resolution authorizing an amendment to the Agreement with InnVision Shelter Network, for the purpose of allocating Community Development Block Grant, Emergency Solution Grant and Rapid Re-Housing funds, increasing the amount by \$212,053 to an amount not to exceed \$1,394,471.

**BACKGROUND:**

On June 18, 2013, via Resolution Number 072626, your Board approved an Agreement with InnVision Shelter Network to provide Shelter Operation Services in the amount of \$974,670, for the term of July 1, 2013 through June 30, 2016. Subsequent amendments by Resolutions 072791 and 072915 increased the amount of the agreement by \$207,748 for a total of \$1,182,418 for the purpose of providing additional Shelter Services and to add a Cost of Living Adjustment (COLA).

Dwindling federal funds have impelled local administrative agencies to streamline operations. The Department of Housing (DOH), through its public advisory process, consolidated Community Development Block Grant (CDBG), Emergency Solution Grant (ESG) and Rapid Re-Housing (RRH) funds in the amount of \$353,790 for Human Services Agency (HSA) to administer along with its other funds, to six shelters. HSA has Agreements in place with grant recipients' agencies through June 30, 2016.

CDBG Programs require HUD reporting. DOH and HSA have mutually agreed through a MOU that InnVision Shelter Network (IVSN) will be allocated the full \$353,790 for the purpose of limiting HUD reporting to one agency, \$141,737 in general funds initially allocated to IVSN will be re- allocated among each of the five other agencies (CORA, Home and Hope, We HOPE, Safe Harbor, and Star Vista.) The net increase to IVSN is \$212,053 (\$353,790 - \$141,737.) This arrangement will not impact services to HSA clients.

### **DISCUSSION:**

This third amendment will increase the Agreement by \$212,053 allocating CDBG, ESG and RRH Grant funding for FY 2014-15 which will allow IVSN to provide four hundred (400) unduplicated households with transitional or permanent housing.

The Contractor's objective is to serve 25 households through the RRH program, and 375 households through ESG and CDBG shelter operations funding throughout their five shelter sites: First Step for Families, Redwood Family House, Family Crossroads, Haven Family House and Maple Street Shelter.

The Contractor has assured compliance with the County Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda including, but not limited to, insurance, hold harmless, non-discrimination, and equal benefits. County Counsel has reviewed and approved the Amendment and Resolution as to form and the Contractor meets the insurance certification requirements.

Approval of this Amendment contributes to the Shared Vision 2015 outcome of Prosperous Community by providing safe shelter and comprehensive support services to homeless children and adults each year, 95% of which are San Mateo County residents. It is anticipated that 1,800 individuals will be served in Fiscal Year 2014-15. It is anticipated that 400 households will be serviced and 80% of those completing the emergency program will move to a transitional program or permanent housing, and 80% of households completing transitional housing move to permanent housing.

### **PERFORMANCE MEASURE(S):**

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Number of Households served.	410	400
Percent of households completing emergency program and moving to transitional housing or permanent housing.	92%	80%
Percent of households completing transitional housing and moving to permanent housing.	90%	80%

The FY 2014-15 projections have been revised to reflect a more realistic objective in response to the on-going housing challenges in San Mateo County. The Contractor's staff works intensively to helping homeless clients find permanent housing; one of the greatest challenges remains the high cost of living in the area.

### **FISCAL IMPACT:**

The term of the Agreement remains the same, July 1, 2013 through June 30, 2016. This third amendment to the Agreement adds \$212,053 in obligation. The new total obligation is \$1,394,497. The additional obligation is funded 100% through a combination of CDBG, ESG and RRH monies. Appropriation for this Amendment is included in the FY 2014-15 Revised Budget. There is no Net County Cost.