

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH VIKING SHREDDING FOR
THE PROVISION OF DOCUMENT DESTRUCTION SERVICES FOR THE TERM OF
DECEMBER 1, 2014 THROUGH NOVEMBER 30, 2017, WITH TWO ONE-YEAR
OPTIONS TO EXTEND THE AGREEMENT, IN AN AMOUNT NOT TO EXCEED
\$300,000**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, there has been presented to the Board of Supervisors for its consideration and acceptance an agreement, reference to which is hereby made for further particulars, whereby Viking Shredding shall provide document destruction service to all sites Countywide for the term of December 1, 2014 through November 30, 2017, for a maximum obligation of \$180,000; and

WHEREAS, this Board has approved the agreement as to both form and content and desires to enter into the agreement; and

WHEREAS, Viking Shredding has agreed to provide on call services in addition to routine document destruction services in a HIPAA compliant and secure manner; and

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of

the Board Shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Board of Supervisors hereby authorizes that the Human Resources Director or designee is authorized to execute contract amendments including the potential of two one-year extensions of this agreement not to exceed \$60,000 per year and may further modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and may modify terms or services so long as the modified term or service is/are with the current or revised fiscal provisions.

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