



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** September 18, 2014  
**Board Meeting Date:** October 21, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
Lisa Mancini, Director, Aging and Adult Services

**Subject:** Amendment to the agreement with Peninsula Family Service

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Peninsula Family Service to provide congregate nutrition, employment, and information and assistance services, extending the term through June 30, 2015, and increasing the amount by \$83,631 to an amount not to exceed \$111,509.

**BACKGROUND:**

On August 11, 2014, the Director of Aging and Adult Services (AAS) authorized an agreement with Peninsula Family Service (PFS) to provide congregate nutrition, employment, and information and assistance services for the term July 1, 2014, through September 30, 2014, in an amount not to exceed \$27,878. This agreement was for a limited three-month term in order to accommodate the change in funding structures and reporting requirements as a result of the Federal Sequester of Older Americans Act (OAA) funding.

AAS now wishes to extend the term of the agreement through the entire fiscal year (FY) of 2014-15, increase the required service units for the remaining nine months of the FY, and increase the corresponding amount of OAA and County General Funds to support the services to be provided to older adults and adults with disabilities.

**DISCUSSION:**

PFS will provide congregate meal nutrition services to individuals 60 years and older with an emphasis on those in economic and social need, i.e. low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas. In addition, PFS will provide nutrition education to promote better health with accurate and culturally sensitive nutrition, physical fitness, and health (as it relates to nutrition) information.

The Resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and Resolution have been reviewed and approved by County Counsel as to form.

The amendment with PFS contributes to the Shared Vision 2025 outcome of a Healthy Community by providing congregate nutrition, employment, and information and assistance services to older adults and adults with disabilities. Through these and other community-based services funded through the OAA, it is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

**FISCAL IMPACT:**

The term of the agreement is July 1, 2014, through June 30, 2015. The amount of the agreement is not to exceed \$111,509. Of this amount, \$99,192 is funded through OAA funding. The remaining \$12,317 is Net County Cost. Funds for these services have been included in the AAS FY 2014-15 Recommended Budget.