



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: September 17, 2014
Board Meeting Date: October 21, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Menlo Park Highway Lighting District

From: James C. Porter, Director of Public Works

Subject: Menlo Park Highway Lighting District Series Lighting Conversion Project in the Redwood City Area (County Project No. LM004, Project File No. 1/4922)

RECOMMENDATION:

Acting as the Governing Board of the Menlo Park Highway Lighting District, adopt a Resolution authorizing

- A) The President of the Board to execute an agreement with Tennyson Electric, Inc. in the amount of \$245,807 for the Menlo Park Highway Lighting District Series Lighting Conversion Project in the Redwood City Area; and
- B) The Director of Public Works to execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$24,600 or approximately 10% of the agreement amount; and
- C) The Director of Public Works to file a Notice of Exemption for a California Environmental Quality Act Categorical Exemption.

BACKGROUND:

On September 9, 2014, your Board adopted Resolution No. 073366, which adopted plans and specifications, including conformance with prevailing wage scale requirements, and called for sealed bids for the above mentioned project.

DISCUSSION:

On Wednesday, October 9, 2014, bids were accepted for this project and subsequently referred to Public Works for checking and recommendation. The bid of:

Tennyson Electric, Inc.

7275 National Drive, Suite A2
Livermore, CA 94550

at \$245,807 was the lowest responsible bid received for the work. The Engineer's Estimate was \$250,000. A summary of the bids received is as follows:

1.	Tennyson Electric, Inc.	\$245,807
2.	Columbia Electric, Inc.	\$318,250
3.	W. Bradley Electric, Inc.	\$366,049
4.	St. Francis Electric, Inc.	\$411,985

The proposal submitted by Tennyson Electric, Inc. initially omitted pages that comprised of the complete package. Upon notification of the administrative error, the missing pages were submitted immediately. The Department recommends accepting the bid from Tennyson Electric, Inc. as the County has the ability to waive any informalities or irregularities in any bid received.

Department staff has determined that this project qualifies for a Categorical Exemption pursuant to Section 15301(b) of the California Environmental Quality Act (CEQA) Guidelines for implementation, which provides that repair and maintenance of existing public or private structures involving negligible or no expansion of use, is exempt from review. We request your authorization to file a Notice of Exemption for a CEQA Categorical Exemption for this project.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Healthy Community by repairing and maintaining the integrity of the streetlighting infrastructure for the benefit of the public.

FISCAL IMPACT:

The total estimated cost for construction is \$270,407, which includes authorization for up to \$24,600 in change orders as the work is bid on a unit price basis. The contingency is used to pay the contractor for any unforeseen conditions not anticipated in the construction agreement documents.

The project is proposed to be financed by Menlo Park Highway Lighting District funds.

There is no impact to the General Fund.