



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: September 1, 2014
Board Meeting Date: October 7, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Agreement with Infor for the Computerized Maintenance Management System software upgrade

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Infor, to provide consulting services, data conversion, configuration and training, for the Computerized Maintenance Management System software upgrade, from October 7, 2014 through October 6, 2015, in an amount not to exceed \$156,237.

BACKGROUND:

On June 17, 2003, your Board adopted Resolution 066073, approving an agreement with Hansen Information Technologies, Inc., for the installation and maintenance of Hansen, a Computerized Maintenance Management System (CMMS). In 2007, Infor purchased Hansen Information Technologies.

The CMMS has been used to track asset and maintenance information for the Road Services, Utilities, and Facility Services divisions of Public Works. It has also been used by the Department to manage operations, create preventive maintenance criteria and schedules, and reduce the number of redundant systems.

DISCUSSION:

Since the installation of the CMMS in 2003, there have been numerous improvements to the product, which will improve operational efficiencies, including: a customizable web interface, enhanced reporting tools, and GIS functionality. This generation of software allows for better integration with other systems; and is more customized, which will reduce training requirements.

The Department is requesting a Request for Proposals (RFP) waiver because it is in the best interest of the County. As the original developer of the Hansen software, Infor has more experience performing the type of migration the Department is contracting for than

any other company; and it would be cost-prohibitive and time-consuming to engage the RFP process for this brief project. In addition, informal surveys of other products and their current capabilities have confirmed that Infor best meets the overall needs of the Department.

Information Services Department has reviewed and approved this agreement.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Collaborative Community by providing a more robust application which will enable the Department to more effectively manage the Road, Utilities and Facilities infrastructure and assets.

FISCAL IMPACT:

The terms of this Agreement will be from October 7, 2014 through October 6, 2015. The not to exceed amount for this agreement is \$156,237, and includes a \$15,000 contingency for any unforeseen conditions not anticipated in the agreement's scope of work. Appropriations for this upgrade are included in the FY2014-15 Road Maintenance, Utilities and Facility Maintenance budgets.

There is no impact to the General Fund.