



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager



**Date:** August 26, 2014

**Board Meeting Date:** September 30, 2014

**Special Notice / Hearing:** None

**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors

**From:** Nicole Pollack, Director of Workforce and Economic Development

**Subject:** Agreement with Central Labor Council Partnership, Inc.

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Central Labor Council Partnership, Inc., (CLCP) to provide One Stop service delivery in compliance with Workforce Investment Act (WIA) of 1998 for the term of October 1, 2014 through June 30, 2015 for a not to exceed amount of \$1,700,000

**BACKGROUND:**

WIA provides the framework for a workforce investment system that is customer focused in order to meet the needs of both businesses and job seekers. The cornerstone of the workforce investment system is One-Stop service delivery, which unifies numerous training, education and employment programs into a single, customer friendly system within the community. One Stop systems include coordination of programs, services and governance structures so both businesses and job seekers, have access to a seamless system of workforce development services. The WIA Adult and Dislocated Worker programs target both unemployed and underemployed adults with barriers to employment.

**DISCUSSION:**

On May 9, 2014 the County issued a Request for Proposal for One-Stop services seeking experienced organizations capable of managing and delivering universal core, intensive and employment training services via collaborations with mandatory One Stop partners and other stakeholder groups. An RFP review committee recommended funding for two of the three proposals, Central Labor Council Partnership and JobTrain, Inc.

Central Labor Council Partnership is a collaboration of three diverse organizations that have been in partnership for over eleven years. This partnership includes the Central

Labor Council of Fresno, Madera, Tulare and Kings Counties, the Relational Cultural Institute (RCI), and Propath, Inc. RCI is dedicated to forming regional networks for the purpose of education and information exchange for workers. Propath Inc. was established in 1988 and has provided employment and training services to more than 50,000 individuals. They have provided One Stop operation services for the City of San Jose, Alameda County, Contra Costa County, Los Angeles County, Orange County and Fresno County. Propath Inc. has also provided consulting services to the State of California WIA programs specializing in Business Services.

CLCP will provide San Mateo County job seekers and businesses with a comprehensive array of workforce development services. This will increase skills acquisition and employment among workers. The CLCP will serve as the One Stop Operator ensuring that high quality universal services are available to job seekers. They will target industry sectors that have been determined as local high-growth and high-demand to develop opportunities for job seekers. They will actively engage community partners and local businesses.

The Contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved this Agreement and Resolution as to form and the Contractor meets insurance certification requirements.

The acceptance of this Agreement contributes to the Shared Vision 2025 outcome of a Collaborative Community by establishing partnerships within San Mateo County to provide job seekers with services and career connections with local businesses.

The Workforce and Economic Development Division requests your Board to authorize the Director of Workforce and Economic Development as a designee for the County Manager's Office to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

**PERFORMANCE MEASURE(S):**

Measure	FY2014-15 Projected	FY2014-15 State Target
Employment Goal – Adult	71%	64.2%
Employment Goal – Dislocated Worker	73%	70.5%

**FISCAL IMPACT:**

The not to exceed amount of this contract is \$1,700,000. The contract term is October 1, 2014 through June 30, 2015. The contract is fully funded by Workforce Investment

Act (WIA) State funding through the Department of Labor. The contract appropriation and funding has been included in the County Manager's Office FY 2014-2015 approved budget. There is no Net County Cost.