



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Department of Housing



Date: August 22, 2014
Board Meeting Date: September 30, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: William Lowell, Director

Subject: Agreements with (1) Center for Independence of Individuals with Disabilities,
(2) El Concilio of San Mateo County, (3) Rebuilding Together Peninsula,
(4) Senior Coastsiders

RECOMMENDATION:

Adopt a Resolution authorizing the Director of the Department Housing or the Director's designee to execute agreements with (1) Center for Independence of Individuals with Disabilities (\$150,000); (2) El Concilio of San Mateo County (\$150,000); (3) Rebuilding Together Peninsula (\$214,500); and (4) Senior Coastsiders (\$120,000) for the term of July 1, 2014 through June 30, 2016.

BACKGROUND:

In accordance with requirements of the U.S. Department of Housing and Urban Development, the County undertakes a yearly Notice of Funding Availability (NOFA) process to distribute federal allocations under the Community Development Block Grant (CDBG), HOME and ESG Programs.

DISCUSSION:

On May 6, 2014, your Board of Supervisors approved the FY 2014 Action Plan for CDBG, HOME and ESG activities. The Action Plan included the recommended amounts for the four subject non-profit organizations. The funding provides for a wide range of home repair services to low-income residents. The Center for Independence of Individuals with Disabilities, El Concilio and Rebuilding Together Peninsula work together to provide services throughout the County while Senior Coastsiders limits its coverage to the coastside. These programs help to preserve affordable housing and keep residents in a safe and healthy living environment.

County policy has been to allocate two-year CDBG funding for grant-funded programs. The agreement for the second year of funding is contingent on availability of continued federal funds and satisfactory performance by the nonprofits in meeting performance

objectives. A two-year funding and contracting process serves two objectives: (1) streamlining contract administration procedures; and (2) enabling the nonprofit recipients to undertake more effective longer term budgeting.

The Resolution has been reviewed and approved by County Counsel. The subject agreements will be reviewed by County Counsel as to form and to ensure compliance with County's Contractor Employee Jury service ordinance, as well as other required provisions, including but not limited to hold harmless, nondiscrimination and equal benefits.

The Department of Housing requests the Board give authority to the Director of the Department of Housing or the Director's designee to execute the contract and amendments modifying the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modifying the contract term and/or services so long as the modified term or services are within the current or revised fiscal provisions.

Approval of this action contributes to the Shared Vision 2025 outcome of a Livable Community by providing minor home repair services for low-income households so that they may continue to reside in safe, well-maintained housing.

PERFORMANCE MEASURE(S):

Number of households receiving services	FY2013-2014 Actual	FY2014-2015 Projected
CIID	30	50
El Concilio of SMC	34	50
RTP	60	55
Senior Coastsiders	35	40

FISCAL IMPACT:

There is no Net County Cost. The total County obligation for FY 2014-15 will be funded by the federal CDBG Program. Year one funding is included in the Department of Housing's FY 2014-15 Budget. Year two funding will be included in the Department of Housing's budget for FY 2015-16.